



**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY JAIS, AMETHI**

[Institute of National Importance established under the Act of Parliament]

Mubarakpur, Mukhetia, Bahadurpur, Harbanshganj, Tiloi Amethi,

Uttar Pradesh, INDIA - 229 304

Website: [www.rgipt.ac.in](http://www.rgipt.ac.in)

**NOTICE INVITING TENDER**

*For*

**SUPPLY OF MISCELLANEOUS CARPENTRY ITEMS**

*At*

**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS, AMETHI**

Type of Tender	Limited Tender
Tender Ref. No.	<b>RGPT/JAIS/Misc Carpentry Items/Tender/2021-22/01 dated 09.09.2021</b>
Tender description	Tender for Supply of Miscellaneous Carpentry Items.
Bid type	Composite Bid
Mode of submission	Offline (Online for information only)
Earnest Money Deposit	Rs. 12,500/- in favour of 'Rajiv Gandhi Institute of Petroleum Technology' payable at 'Jais'.
Tender issue date	09.09.2021
Last date of submission of tender bids	29.09.2021 (Wednesday) on or before 03.30 PM
Date & time for opening of Tender Bid	29.09.2021 (Wednesday) at 04.30 PM
Venue for opening of tender bids	Office of The Chairman, Institute Works Committee, Ground Floor, E Block Hostel, Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi, UP, INDIA - 229304
Bid to be addressed to	To, The Chairman, Institute Works Committee, Rajiv Gandhi Institute of Petroleum Technology Jais, Mubarakpur, Mukhetia More, Harbanshganj, Tiloi, Amethi, UP - 229304
Contact person & Email ID for clarification, if any	Name: Mr. Harish Kumar Yadav, Executive Engineer (Civil) Email: <a href="mailto:hkyadav@rgipt.ac.in">hkyadav@rgipt.ac.in</a> Contact No. 0535-270 4888, 9565993399

Tender form can be downloaded from [www.rgipt.ac.in](http://www.rgipt.ac.in) & CPP Portal

## INTRODUCTION

Rajiv Gandhi Institute of Petroleum Technology, Jais Amethi has been set up by the Ministry of Petroleum and Natural Gas as an "Institute of National Importance" along the lines of IIT's under an Act of Parliament. RGIPT is co-promoted as an energy domain specific institute by six leading Oil Public Sector Units (ONGC, IOCL, OIL, GAIL, BPCL and HPCL) in association with the Oil Industry Development Board (OIDB). The Institute is associating with leading International Universities/Institutions specializing in the domain of Petroleum Technology.

RGIPT Jais is situated on Rae Bareli – Sultanpur National Highway, Near Jais Railway Station at a distance of 27 km from Rae Bareli. The nearby Nagar Palika is Jais, which has a periphery of around 2.5 Kms.

## NOTICE INVITING TENDER

Sealed tenders are invited for supply of Miscellaneous Carpentry Items at Rajiv Gandhi Institute of Petroleum Technology Jais, Amethi. The Bidder is expected to enclosed photocopies of the documents as asked in 'Annexure – A, submit the **Price Reasonability Certificate** on letterhead of the firm/company as **Annexure - B** and must quote their rates in given format for mentioned brands only, as mentioned in 'Annexure – C'. It is responsibility of the bidders to quote for each item as asked in the tender document. In case, it is found that the bidder has not quoted the rate according to the mentioned brand or has quoted the rates for any other brand or has not quoted for each and every item respectively, the tender of the respective bidder will not be considered for financial evaluation.

Bidders are required to submit '**Earnest Money Deposit**' (EMD) of **Nationalized Bank**, in the form of **Demand Draft**, for an amount of **Rs. 12,500/-** in favour of '**Rajiv Gandhi Institute of Petroleum Technology**' payable at '**Jais, Amethi**'. In case, the tender is submitted without EMD, the tender will be summarily rejected without assigning any reason thereof. The EMD(s) of unsuccessful bidders will be returned after finalization of tender process without any interest. The EMD of L1 Bidder shall be returned after successful supply of the items to the satisfaction of Engineer In-charge and final settlement of the bill amount. No interest will be paid on EMD amount.

The quoted rate shall be inclusive of all taxes & freight etc. and shall remain firm till the finalization of the tender. The L1 bidder has to submit original invoice after successful supply of items at RGIPT Jais campus to the satisfaction Engineer In-charge. Billing of L1 bidder will be done as per GSTIN Act by mentioning HSN Code of each item in the Invoice/Bill. The payment will be made either by Account Payee Cheque or through RTGS/NEFT after making the statutory deduction like TDS etc.

The quotation should be in sealed envelope and super scribed with "**Tender Reference No. RGIPT/JAIS/Misc Carpentry Items/Tender/2021-22/01 dated 09.09.2021**", Tender for Supply of Miscellaneous Carpentry Items.

The bidders are requested to send their sealed bid form/quotation/tender document completed in all respect (duly filled in, signed and stamped on all pages along with EMD) either by courier / speed post or dropped in the tender box provided at the office of **The Chairman, Institute Works Committee, RGIPT Jais, Mubarakpur, Mukhetiya More, Harbanshganj, Amethi, UP - 229304** on or before 29.09.2021 by 15:30 Hrs.

The tenders will be opened on the same date at the office of The Chairman, Institute Works Committee, RGIPT Jais, Mubarakpur, Mukhetiya More, Harbanshganj, Amethi, UP – 229304 by 16.30 Hrs. in presence of the intending bidders or their authorized representatives.

RGIPT reserves the right to amend or withdraw any of the terms and conditions contained in the bid document or to reject the tender without giving any notice or assigning any reason. The decision of The Chairman, Institute Works Committee in this regard shall be final and binding on all.

**It is mandatory for the L1 bidder to get the sample approved to the satisfaction of Engineer-In-Charge before delivery of items at RGIPT Jais Campus.**

The clarification, if required may be obtained from office of The Executive Engineer (Civil), Institute Works Department on any working day between 11:00 Hrs. to 16:00 Hrs. from 10.09.2021 to 28.09.2021 on 0535-2704888, 9565993399.

### **ELIGIBILITY CRITERIA**

The bidder must submit the following documents with the tender document:

1. Original copy of Earnest Money Deposit (EMD) for an amount of Rs. 12,500/- in favour of 'Rajiv Gandhi Institute of Petroleum Technology' payable at 'Jais, Amethi.
2. Copy of GST Registration.
3. Copy of PAN Card of the bidder.
4. Cancelled cheque for bank account details of the firm.
5. Duly signed and stamped on all pages of tender document.
6. Price Reasonability Certificate on letterhead of firm/company as per **Annexure – B**.

### **EVALUATION CRITERIA**

1. Quotation submitted by the bidders shall be valid for 120 days from the date of opening of tender.
2. The tender job will be awarded on overall L1 basis, not on individual item basis.
3. L1 will be decided on the basis on total of quoted rates of the all items and applicable taxes etc.
4. In case of tie between the bidders, order will be placed on the basis of approx. 50:50 ratio.
5. Bidders are requested to quote their prices in given format only and no other terms and condition should be mentioned in financial bid.

Enclosure:

- 1) Format for Technical Bid as **Annexure - A**.
- 2) Price Reasonability Certificate as **Annexure - B**
- 3) Format for Financial Bid as **Annexure - C**.

Sd/-

Chairman, Institute Works Committee

## **Annexure – A**

**RGIPT/JAIS/Misc Carpentry Items/Tender/2021-22/01**

**Date: 09.09.2021**

- Name of Bidder:
  
- Address of the Bidder:
  
- PAN No. of Bidder:
  
- GSTIN No. of Bidder:
  
- Contact Person:
  
- Contact No. & E-mail ID:
  
- Bank Account Details:
  
- Price Reasonability Certificate as **Annexure – B** - Yes/No

**Note:**

- 1. Please attach photocopies in support of above information.**
- 2. Signature and seal of the bidder required on all the pages, which are to be submitted along with this tender document.**

## **Annexure – B**

### **Price Reasonability Certificate** **(On Letterhead of the Company)**

This is to certify that we have offered the maximum possible discount to you in our Quotation Ref. No. \_\_\_\_\_ dated \_\_\_\_\_ against tender enquiry Ref. No: RGIPT/JAIS/Misc Carpentry Items/Tender/2021-22/01 dated 09.09.2021.

We would like to certify that the quoted price are the minimum and we have not quoted the same item on lesser rates than those being offered to RGIPT to any other customer nor we will do so till the validity of offer or execution of purchase order, whichever is later.

Seal and Signature of the Vendor

## Annexure - C

### Format for Quoting Rates

RGIPT/JAIS/Misc Carpentry Items/Tender/2021-22/01

Date: 09.09.2021

Sr. No.	Description	Make	Make Offered	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
1	SS Screw 25x8 mm (Full Thread, 400 nos. in each packet)	Good Quality		Packet	6.00		
2	SS Screw 35x8 mm (Full Thread, 200 nos. in each packet)	Good Quality		Packet	6.00		
3	SS Screw 38x8 mm (Full Thread, 200 nos. in each packet)	Good Quality		Packet	6.00		
4	SS Screw 60x8 mm (Full Thread, 250 nos. in each packet)	Good Quality		Packet	5.00		
5	SS Screw 75x10 mm (Full Thread, 250 nos. in each packet)	Good Quality		Packet	5.00		
6	SS Screw 120x8 with PVC plug	Good Quality		No	200.00		
7	SS Screw 100x8 with PVC plug	Good Quality		No	200.00		
8	SS Double Legs Door Stopper (As per approved sample)	Dormakaba, Kich, Dorset, Godrej, Ozone		No	30.00		
9	Fevicol SH	Pidilite		Liter	10.00		
10	Fevicol Heatx	Pidilite		Liter	10.00		
11	Hinges for wooden cupboard & kitchen cabinet	Dormakaba, Kich, Dorset, Godrej, Ozone, Hettich		Pair	50.00		

12	SS Tower Bolt (6 Inch)	Dormakaba, Kich, Dorset, Godrej, Ozone		No	30.00		
13	SS Aldrop 8 inch	Dormakaba, Kich, Dorset, Godrej, Ozone		No	20.00		
14	Pad Lock 65 mm	Link, Harrison, Godrej		No	10.00		
15	SS Cylindrical Keyless Knob Locks	Dormakaba, Kich, Dorset, Godrej, Ozone		No	20.00		
16	SS Telescopic Ball Bearing Drawer Channel (500 mm, 20 inch)	Dormakaba, Kich, Dorset, Godrej, Ozone, Hettich		Set	20.00		
17	19 mm dia 150 mm long D type Door Handle	Dormakaba, Kich, Dorset, Godrej, Ozone		Set	10.00		
18	25 mm dia 300 mm long D type Door Handle	Dormakaba, Kich, Dorset, Godrej, Ozone		Set	10.00		
19	Floor Spring (Weight capacity upto 150 Kg swing doors)	Godrej, Dormakaba, Dorset, Kich		No.	10.00		
20	Aluminium Sliding Window lock (As per approved sample)	Good Quality		Pair	30.00		
21	Aluminium Door Lock (As per approved sample)	Dormakaba, Kich, Dorset, Godrej, Ozone		No.	15.00		
22	6 mm thick commercial plywood (8ft x 4ft)	Greenply, Century, Merino, Durian, Archidply		No.	10.00		

23	12 mm thick commercial plywood (8ft x 4ft)	Greenply, Century, Merino, Durian, Archidply		No.	10.00		
24	19 mm thick commercial plywood (8ft x 4ft)	Greenply, Century, Merino, Durian, Archidply		No.	10.00		
25	Heavy Duty Sliding Glass Window Wheel (Cover Bracket) Big Size (As per approved sample)	Good Quality		No.	300.00		
26	Heavy Duty Sliding Glass Door Wheel (Cover Bracket) Small Size (As per approved sample)	Good Quality		No.	200.00		
27	Laminates 1 mm thickness, White Colour (As per approved sample)	Action TESA, Greenlam, Century Ply, Merino, Archidply		Sheet	6.00		
28	Door Closer	Dormakaba, Kich, Dorset, Godrej, Ozone		No.	15.00		
							<b>Total</b>
							GST @ ____%
							<b>Total amount</b>
<b>Amount in words:</b>							

**Note:**

- i) **The tender job will be awarded on overall L1 basis, not on individual item basis.**
- ii) **It is mandatory for the L1 bidder to get the sample approved to the satisfaction of Engineer-In-Charge before delivery of items at RGIPT Jais Campus.**