

FORM - I

Sponsorship Certificate for Full Time External Registration Category

1. This should be typed on the letterhead of the sponsoring organization
2. Strike off the options that are not applicable.

Reference No.:

Date:

To

The Director
Rajiv Gandhi Institute of Petroleum Technology, Jais

Subject: Sponsoring an Employee for M. Tech./Ph.D. Programme for External Registration Category

1. Name of the sponsoring organization:
2. Address:
3. Name of the applicant:
4. Designation of the applicant:
5. Present status of the applicant and Job Description:
6. Division/Section where research work is proposed to be done:
7. Available local supervisor:
(Bio-data of local supervisor is being enclosed giving details as designation, qualification, research experience with areas of research etc. along with their consent for research guidance)
8. Details of relevant facilities which will be made available to the candidate:

It is certified that the applicant has completed two years of service in our organization/institute as a regular employee.

- (a) If the applicant is admitted to the M. Tech. programme, we agree to relieve him/her to be available at RGIPT, Jais for the minimum residency period required to complete the course work and also from time to time after that, for thesis evaluation examination and discussions with internal supervisor from RGIPT.
- (b) If the applicant is admitted to the Ph.D. programme, we agree to relieve him/her to enable him/her to stay on the campus of RGIPT, Jais to (i) complete the required course work, (ii) pass the comprehensive examination and to (iii) give the state-of-the-art seminar. He/she will also be permitted to visit RGIPT, Jais from time to time for discussions with internal supervisor from RGIPT as well as for evaluation of his progress during the course of his/her thesis work which he/she will be carrying out at our organization.

The applicant will be permitted to carry out dissertation/thesis work under the guidance of the above mentioned local supervisor at our organization leading to the M. Tech./Ph.D. degree. The necessary facilities with us will be provided for the purpose.

We agree to relieve him/her with study leave for the above said period with full pay and we will take him/her back into service after the expiry of his/her leave.

**Signature, Name and Seal of the
Sponsoring Authority**