

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY
[Institute of National Importance established under the Act of
Parliament]

ENERGY INSTITUTE, BANGALORE
"NIRMAN BHAVAN" 3RD FLOOR, DR. RAJKUMAR ROAD, 1ST BLOCK, RAJAJINAGAR,
BANGALORE 560010
Website: www.rgipt.ac.in

OPEN TENDER

FOR

**PROCUREMENT OF DESKTOP,
PROJECTOR & PRINTER**

Tender No. RGIPT/BLR/002/2019-20

i)	Last date of receipt of tender	02.07.2019 (Tuesday)	12:00 HRS
ii)	Opening of Techno-Commercial Bids, ie, bid without price marked	02.07.2019 (Tuesday)	12:30 HRS
iii)	Opening of Price Bid	At later date	

The information provided by the bidders in response to this Tender Document will become the property of RGIPT and will not be returned. RGIPT reserves the right to amend, rescind or reissue this Tender Document and all amendments will be advised to the bidders and such amendments will be binding on them.

**OPEN TENDER ENQUIRY FOR THE SUPPLY & INSTALLATION OF
DESKTOP, PROJECTOR & PRINTER
AT ENERGY INSTITUTE, (RGIPT) - VTU CAMPUS, CHIKKABALAPURA AND NIRMAN BHAVAN,
BANGALORE
(IN TWO PART BID SYSTEM)**

Sealed Tenders are invited for the **PROCUREMENT OF DESKTOP, PROJECTOR & PRINTER** from the Authorized Dealers by ENERGY INSTITUTE, BANGALORE (RGIPT).

Opening of Tender	02.07.2019 (TUESDAY) 12.30 Hours
Place of Opening of Tender	Energy Institute Bangalore (RGIPT) III Floor, Nirman Bhavan, Dr Rajkumar Road Rajajinagar 1st Block, Bangalore 560010
Tender No.	RGIPT/BLR/002/2019-20
Tender Date	11.06.2019 (Tuesday)
Item Description	Procurement of Desktop, Projector & Printer
Last date of submission of tender	02.07.2019 (Tuesday) 12.00 Hours
Place of Submission	Energy Institute Bangalore (RGIPT) III Floor, Nirman Bhavan, Dr Rajkumar Road Rajajinagar 1st Block, Bangalore 560010
Tender Type	Two Bid System: Tender should be submitted on schedule to tender with your covering letter duly signed. Your quotation must be submitted in two separate envelopes superscribed as (i) Techno-Commercial Bid and (ii) Price Bid superscribing on both the envelopes the tender no. and the due date and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed with Tender No. & Due Date. <u>The Price bid will be opened only of those firms, who will be found technically qualified after evaluation of their Techno-Commercial bids.</u>
EMD	Rs.58,000/- payable by DD
Technical Clarification	Name: Mahesh K Email: maheshkrishnamurty@gmail.com Contact: 09900759900
Any other Clarification	Name: Muralidhara HS Email: muralihs@rgipt.ac.in Contact: 09972422188
Other Conditions (apart from General Terms & Conditions)	Not Applicable

ENERGY INSTITUTE, BANGALORE (RGIPT)

NOTICE INVITING TENDER

Tender Enquiry No.: RGIPT/BLR/002/2019-20

Dated: 11.06.2019

Energy Institute, Bangalore (RGIPT) being set up by the Ministry of Petroleum and Natural Gas (MOP&NG), Government of India, as an apex level Educational Institute of National Importance in line with IIT's under an Act of Parliament.

The Institute requires branded PCs, Projector and Printer for the institution purpose at Energy Institute, VTU Campus, Mudenahalli, Chikkabalapura and NIRMAN BHAVAN, Rajajinagar, Bangalore for which sealed Offers/Tenders are invited from the reputed Authorized Dealers/Distributors.

1. Brief Details of item(s)/ material

Desktop, Projector and Printer

The Detailed Technical Specifications of the material to be procured under this tender are given separately in Annexure - I.

2. The Bidders are requested to give detailed tender in two Parts i.e.

Part - I: Techno-Commercial Bid.

Part - II: Price Bid.

Detailed procedure for submission of bids/offers is given in Annexure - II

I -Techno-Commercial Bid

- a) **Submission of compliance sheet as per Annexure-III** is essential part of Techno-Commercial Bid. If there is any deviation in specifications of material/ items, record with complete details. Attach separate sheets wherever required. The Institute reserves the right to decide on such deviations.
- b) Provide complete information in Annexure-IV. This part of the tender shall contain company profile and commercial terms & conditions of contract for the supplies to be made and services to be rendered.
- c) Provide the Declaration on company's letter head as suggested in the Annexure-IV-A
- d) No brochures/leaflets etc. should be submitted in loose form. Please indicate page nos. on your quotation.
- e) Bidder shall provide duly signed certificate (Non-Blacklisting Declaration) on Rs.100/- Stamp paper, duly notarized as enclosed at Annexure-V with Techno-Commercial Bid.
- f) Price Reasonability Certificate as per enclosed format - Annexure - VI
- g) Format of Price Bid- without indicating any price- Annexure -VII
- h) **The technical offer should not contain any price information. If technical (techno-commercial offer) contains price details such bids may not be considered for evaluation**



II -Price Bid

- a) The Price Bid shall contain rates of the items. **The price should be FOR Destination** and be quoted indicating the basic price, discount on basic price, taxes and duties as applicable and the total price.
- b) In case of any discrepancy in the rates indicated in the Price bid either in figures or words, **the rates in words will be considered for evaluation.**
- c) Format of price bid is enclosed with document and as per annexed format

3. Contact for information:

- a) For any Technical Details:

Mahesh K
Technical Officer
Energy Institute, Bangalore RGIPT
Email: maheshkrishnamurty@gmail.com
Mob: 09900759900

- b) For any commercial terms and condition:

Raghu Pujari
Administrative Officer
Energy Institute, Bangalore RGIPT
Email: raghupoojar@gmail.com
Mob: 08884195098

4. Bids Addressed to the:

Bids shall be submitted to:

Deputy General Manager/Sr Manager Finance
ENERGY INSTITUTE, BANGALORE
"NIRMAN BHAVAN" 3RD FLOOR,
DR. RAJKUMAR ROAD, 1ST BLOCK, RAJAJINAGAR,
BANGALORE 560010

Time and Date of Submission: On or before 12:00 Hrs on 02.07.2019 (Tuesday).

- **Time and Date of opening Techno-Commercial Bid: At 12:30 Hrs on 02.07.2019.**
- **Opening of part-II (Price Bid) will be intimated later to technically qualified tenderers after scrutiny of Techno-Commercial part.**

Energy Institute, Bangalore (RGIPT) will not be responsible, for submission / delivery of quotation at wrong places.


Stores - Purchase Officer

Technical Specification of Desktop, Projector and Printer

High End Computers for Computer Lab (5 Nos)	High End Computers for Faculty (9 Nos)	PCs for Seminar/ Admin Staff (4 Nos)	Projector (2 Nos)	Printer (1 No)
CPU: Intel Core i7 8700	CPU: Intel Core i7 8700	CPU: Intel Core i5 8500	Projector for VTU/Project/Admin	All in One Printer
RAM: 16 GB DDR4 2666 MHz	RAM: 8 GB DDR4 2666 MHz	RAM: 8 GB DDR4 2666 MHz	HD Bulb-less Hybrid (LED+Laser)	Print, Copy, Scan
HDD: 2 TB SATA 7200 rpm	HDD: 2 TB SATA 7200 rpm	HDD: 1 TB SATA 7200 rpm	With 2500 Luminance	Duplex (2 side Printing & 2 side Scanning)
Ethernet and Wi-Fi Enabled	Ethernet and Wi-Fi Enabled	Ethernet and Wi-Fi Enabled	With a minimum life of 20000 hrs	Wifi enabled
DVD: optical drive	DVD: optical drive	DVD: optical drive	On-site Warranty: 5 Years	On-site Warranty 5 Years
Monitor: 24"	Monitor: 21"/20.5"	Monitor: 19.5"		
OS: Windows 10 Pro 64 bit	OS: Windows 10 Pro 64 bit	OS: Windows 10 Pro 64 bit		
Softwares: MS Office 2016, Anti-virus protected	Softwares: MS Office 2016, Anti-virus protected	Softwares: MS Office 2016, Anti-virus protected		
On-site Warranty: 5 Years	On-site Warranty: 5 Years	On-site Warranty: 5 Years		

SPECIAL INSTRUCTIONS FOR TWO PART TENDER AND IMPORTANT TERMS AND CONDITIONS

1.1 MANNER AND METHOD FOR SUBMISSION OF TENDERS

1.1.1 All tenders in response to this invitation shall be submitted in Two Parts as under in the separate sealed envelopes. On top of the envelopes containing respective part, it will be clearly indicated in bold letters: -

- (i) Part I (Techno-Commercial)
- (ii) Part II (Price)

1.1.2 **A. PART-I (TECHNO-COMMERCIAL)** This part of the tender shall include/contain all technical details, technical specifications, drawings and also the commercial terms and conditions of contract for the supplies to be made and the services to be rendered **EXCLUDING ANY PRICE DETAILS THEREOF.**

B. PART-II (PRICE) This part should contain only the prices of the stores offered for supply and the charges for the services to be rendered.

1.1.3 **Part-I (Techno-Commercial)** should contain/include only technical specifications, technical details, literature, reference to earlier supplies of similar item without enclosing the purchase order copies, drawings, quantity, time required for submission and approval of drawings, manufacturing and delivery schedule, inspection/testing procedure itemized list of spares and quantity (without price) recommended by the tenderer for purchase term of price mode and terms of payment, mode of dispatch, the quantum/percentage of statutory levies payable by the Purchaser as extra and all related commercial terms and conditions for the supplies and for the services like erection and commissioning to be rendered by the tenderers. The tenderer shall take special care **NOT TO MIX UP** the price of the stores in this part of the tender.

1.1.4 **Part-II(Price)** shall include/contain only price, price break-up, freight/safe delivery charges, taxes, charges for training of the Purchaser's engineers wherever applicable, lumpsum charges for erection and commissioning work as is envisaged in the Purchaser's tender document, testing charges, third party inspection charges etc. This part of the tender i.e. **Part-II (Price)** shall be enclosed separately in the sealed envelope.

1.2 TECHNICAL CLARIFICATIONS

1.2.1 After opening the **Part-I (Techno-Commercial)** of the tender, if it becomes necessary for the technical authorities/user department to seek clarification from the tenderers, the same will be sought for from the tenderers by the Technical authorities/user department, in such an event, the tenderer shall-

- (i) Furnish all technical information/clarification to the concerned technical authority directly in the sealed envelope to reach on or before the due date, and time fixed by the technical authorities in an ordinary envelope indicating the Purchaser's tender reference. If the technical clarification/details sought for by the technical authorities from the tenderers do not reach them on or before the due date and time fixed for its receipt, such tenders will be liable for rejection at the discretion of purchaser.



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With Company Seal**

- (ii) Have an option to modify the price based on the technical clarifications or discussion the tenderers had with the user department. In case they wish to make any revision in the price, they should communicate such a revision in price in sealed cover within due date.

1.3 OPENING OF TENDERS

- 1.3.1 **Part-I (Techno-Commercial)** of the tender will be opened at the first stage on the due date and time indicated for opening in the tender notice. While the **Part-II (Price)** will be opened at the second stage on the date and time as intimated after scrutiny of Part-I (Techno- Commercial).
- 1.3.2 While all the tenderers who submit tenders within the due date and time specified for its receipt will be permitted to participate in the opening of Part-I (Techno-Commercial) of the tender on the due date and time indicated in the tender inquiry, the opening of the Part-II (Price) of the tender can be attended to only by such of those tenderers whose tenders are found to be technically suitable/acceptable to the Purchaser and to whom intimation thereof is given by the Purchaser by email, etc.
- 1.3.3 The tenders whose **Techno-Commercial Part (Part-I)** are found suitable/acceptable to the Purchaser, will be given advance intimation by the Purchaser to enable such tenderers to depute their representative to participate in the opening of the Part-II (Price) of the tender. The technically unqualified tenderers will neither be given any intimation about the due date and time for opening **Part-II (Price Bid)** of the tender nor will they be permitted to participate in the opening of the same. **Part-II (Price) of the technically disqualified tenderers will not be opened.**

Note:-

1. **Part-I (Techno-Commercial Bid)** and **Part-II (Price Bid)** should be submitted in separate sealed covers, super scribed with the Purchasers tender number and the Part number say Part-I (Techno-Commercial Bid) or Part-II (Price Bid).
2. **Both the Part envelopes will be sealed in a cover envelope super scribed with the tender number and date and time of submission and opening of tender.**

Tenders not submitted in the manner specified above are liable to be summarily rejected.

2. Documents and Information to be provided in the tenders:

- a) If the bid is submitted by authorized dealer/ distributor for branded makes, an authorization letter from principals clearly indicating that the vendor is the authorized to sell and provide services for the items mentioned in the scope of supply given in tender documents shall be produced.
- b) Copy of GST No. and PAN No. allotted by the concerned authorities should be enclosed.
- c) In case of foreign quote, the address of Principal's / Manufacturer's and their Banker's details should be furnished along with certificate.
- d) All pages of the tender document shall be invariably signed by the authorized Personnel and Company's rubber stamp affixed. Photocopies of all certificates shall be self-attested by the authorized personnel. There shall be no corrections or overwriting in the tender document. Corrections, if any, should be made clearly and countersigned.
- e) The makes/brand and name and address of the manufacturer, Country of Origin, and currency in which rates are quoted are to be clearly mentioned.
- f) Period of delivery, Period of Warranty should be mentioned specifically.
- g) Training charges (if any) be quoted separately.

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3. Other Terms and Conditions

- a. Energy Institute, Bangalore (RGIPT) reserves the right to accept or reject any bid in part or full without assigning any reason whatsoever. The Institute will not hold any responsibility for postal loss or delay of any bid.
- b. **Period of validity of bids:** Bids shall be valid for a minimum period of **90 days** from the date of opening of the Techno-Commercial Bid.
- c. **Delivery Period:** The required quantity of material has to be delivered and installed within **2 weeks or as needed** from the date of issue of the Purchase Order.
- d. In case your quote is Ex-works basis estimated insurance coverage charges may please be indicated.
- e. In case of Foreign Quote, the mode of dispatch should be by Air / Post Parcel. The approximate dimensions of the packages and weight of consignment are to be indicated.
- f. In case of INR bids the price quoted should be on F.O.R., Energy Institute, Bangalore (RGIPT). Govt. Levies like GST etc, if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, GST etc.
- g. **Being an Educational and Research Institute Energy Institute, Bangalore (RGIPT) is exempted from payment of Custom Duty vide Govt. Notification No.51/96-Customs dated 23rd July, 1996. (Renewal of DSIR Certificate is under process)**
- h. For imported items the agency commission payable to Indian Agent may be indicated. Agency commission will be paid in INR after satisfactory commissioning and acceptance of the item.
- i. **Performance Security:**
The successful bidder will provide "Performance Security" for an amount of 10% of the contract value in the form of valid Account Payee Demand Draft from a scheduled bank or a bank guarantee from a scheduled bank (format to be obtained from RGIPT). Performance security should remain valid at least for a period of 60 days beyond the date of completion of all contractual obligations of supplier (Total Period of Bank Guarantee/Demand Draft – five year and two months). Thereafter the security will be returned, provided there is no defect in the equipment supplied. The Performance security is to be furnished within 21 days of intimation/order.
- j. **Penalty for delayed supply and installation**

Time is the essence of the contract. If the successful bidder, on receipt of the supply order, fails to execute the order within the stipulated period, in full or part, Energy Institute, Bangalore (RGIPT) will recover liquidated damage from the firm at the rate of 0.5% percent of the value of undelivered goods per day or part thereof, subject to a maximum of 10% of the value of undelivered goods. In case of non-delivery RGIPT will have the option to arrange procurement of the required goods from any other source at the risk and expenses of the bidder.

Due consideration will be given to waive levy of penalty for the reasons absolutely beyond suppliers control for which documentary evidence will have to be provided. The request for extension in delivery giving reasons and supporting documents shall have to be made available within one week of receipt of Purchase Order, and no request to waive levy of penalty will be entertained / reviewed during the execution of order.



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k. **EMD (Earnest Money Deposit):** EMD payable will be Rs.58,000/-. The EMD should be paid by submitting, along with the Technical Bid, a Demand Draft in favour of Rajiv Gandhi Institute of Petroleum Technology, payable at Bangalore.

- No interest shall be paid on earnest money deposited.
- The EMD of the unsuccessful bidders will be returned after final award of the Job to a successful bidder/ acceptance of the tender and within reasonable time not exceeding six months from the date of opening of Tender. The EMD will carry no interest.
- The EMD will be forfeited if the bidder withdraws his offer before finalization of the tender.
- The EMD of successful bidder will be returned after the submission of Performance Security

l. Payment Terms-

For Indigenous items: 80% payment shall be made against satisfactory delivery and balance 20% after successful assembly, installation & commissioning of the item certified by the Indenter. **Payments shall be released within 15 days of receipt of Tax Invoice after meeting the above criteria.**

For imported items: (a) 100% payment shall be made only by Irrevocable Letter of Credit.

Out of which - 80% will be paid against submission of following documents:

1. Air way Bills - 2 copies
2. Packing List 2 copies
3. Invoice for shipping - 4 copies

Balance 20% will be paid after successful assembly, installation and acceptance of item by purchaser.

Foreign currency payment - LC will be open in the name of the principal. 80% payment will be released on receipt of above documents without any discrepancies through letter of credit and balance 20% will be paid after successful assembly, installation and acceptance of item.

Reimbursement of Expenses in Indian Rupees - Payment will be made after receipt/ satisfactory assembly, installation, testing & commissioning of item as certified by the Indenter. ***The payment indigenous items, nominal custom duty, Custom Clearance, Insurance and transportation charges will be paid in Indian currency to Indian Agent on production of bill supported by documentary proof Verified by the Indenter.***

Note. I. All bank charges outside India shall be borne by the supplier.

II. LC will be opened on receipt of unconditional acceptance of purchase order.

III. Accepted term of payment shall be clearly indicated in Tender/ Offer document.

m. REPLACEMENTS OF GOODS BROKEN, DAMAGED OR SHORT:

If whole or part of the goods/ equipment supplied against the order is found defective/ non-functional or without specification the supplier will have to replace the defective goods/equipment to make equipment operational within a reasonable time (not exceeding two months from the date of intimation to the supplier or the Indian Agent), failure to which the supplier will have to refund the full cost of the equipment including freight, Insurance etc.



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n. STATUTORY VARIATION:

Any statutory increase or decrease in the taxes and duties subsequent to the offer under this tender if it takes place within the original contractual delivery date will be to Energy Institute, Bangalore (RGIPT) account subject to the claim being supported by documentary evidence. No increase due to such variation shall be allowed for the portion of the delivery after the original contractual delivery date. However, if any decrease takes place after the contractual delivery date, the advantage will have to be passed on to RGIPT.

- o.** RGIPT does not accept the printed conditions of any Tenderer. It will be ignored without any reference; hence tenderers should withdraw such printed conditions if they have any. **Energy Institute, Bangalore (RGIPT) shall accept only unconditional tender.**
- p.** If technical deviations furnished by the Tenderer are not agreeable to Energy Institute, Bangalore (RGIPT), the offers may be ignored. However, it will be solely at discretion of Energy Institute, Bangalore (RGIPT) to consider the technical deviations OR not for considering the Tenderer. No correspondences of the Tenderer will be entertained in this matter.
- q.** All documents including the Technical Specifications including quantities, Terms and Conditions, Drawings etc. that form part of the tender document shall be construed to be accepted by the bidder in totality unless specifically mentioned in the Deviation form in the Technical Bid.
- r.** In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, RGIPT shall be final.
- s.** The bid document/resultant contract will be interpreted under Indian Laws.
- t. Jurisdiction:**
The disputes, legal matters, court matters, if any, shall be subject to Bangalore Jurisdiction only



**Signature of Tenderer
With Company Seal**

ENERGY INSTITUTE, BANGALORE (RGIPT)
"NIRMAN BHAVAN" 3RD FLOOR, DR. RAJKUMAR ROAD, 1ST BLOCK, RAJAJINAGAR,
BANGALORE 560010

Tender No. RGIPT/BLR/002/2019-20

DATED 11.06.2019

i)	Last date of receipt of tender	02.07.2019 (Tuesday)	12:00 Hrs
ii)	Opening of Techno-Commercial Bids	02.07.2019 (Tuesday)	12:30 Hrs
iii)	Opening of Financial Bid	At later date	

TECHNO-COMMERCIAL BID
PART – I

Check-List for Techno-Commercial Bid

1. All pages of the tender document shall be invariably signed by the authorized Personnel and Company's rubber stamp affixed.
2. Photocopies of all certificates shall be self-attested by the authorized personnel. There shall be no corrections or overwriting in the tender document. Corrections, if any, should be made clearly and countersigned.
3. Token of Acceptance of Terms & Conditions given in **Annexure - I & Annexure - II. (Seal & Signed by the Authorized Signatory).**
4. Submission of Technical Compliance sheet as per **Annexure-III**
5. Provide complete information in **Annexure-IV**. This part of the tender shall contain company profile and commercial terms & conditions of contract for the supplies to be made and services to be rendered.
6. Provide the Declaration on company's letter head as suggested in the **Annexure-IV - A**.
7. **Non-Blacklisting Declaration** - Bidder shall provide duly signed certificate (Non-Blacklisting Declaration) as enclosed at **Annexure-V** with Techno-Commercial Bid on Rs. 100.00 Non-Judicial Stamp Paper.
8. **Price Reasonability Certificate - As per enclosed format - Annexure - VI**.
9. **Authorization Letter** - If the bid is submitted by authorized dealer/ distributor for branded makes, a authorization letter from principals clearly indicating that the vendor is the authorized to sell and provide services for the items mentioned in the scope of supply given in tender documents shall be produced.
10. **Copy of CST/VAT/TIN No. and PAN No.** allotted by the concerned authorities should be enclosed.
11. The makes/brand and name and address of the manufacturer, Country of Origin, and currency in which rates are quoted are to be clearly mentioned.
12. **Period of delivery, Period of On-site Warranty** should be mentioned specifically.

Check-List for Price Bid


- b) The Price Bid shall contain rates of the items. **The price should be FOR Destination** and be quoted indicating the basic price, discount on basic price, taxes and duties as applicable and the total price.
- b) In case of any discrepancy in the rates indicated in the Price bid either in figures or words, **the rates in words will be considered for evaluation.**
- c) Format of price bid is enclosed with document and as per annexed format - Page 20.

Technical Compliance Statement

Sl. No	Specification	Comply or Not Comply
A.	High End Computers for Computer Lab (5 Nos)	
1	CPU: Intel Core i7 8700,	
2	RAM: 16 GB DDR4 2666 MHz	
3	HDD: 2 TB SATA 7200 rpm	
4	Ethernet and Wi-Fi Enabled	
5	DVD: optical drive	
6	Monitor: 24"	
7	OS: Windows 10 Pro 64 bit	
8	Softwares: MS Office 2016, Anti-virus protected	
9	On-site Warranty: 5 Years	
B.	High End Computers for Faculty (9 Nos)	
1	CPU: Intel Core i7 8700,	
2	RAM: 8 GB DDR4 2666 MHz	
3	HDD: 2 TB SATA 7200 rpm	
4	Ethernet and Wi-Fi Enabled	
5	DVD: optical drive	
6	Monitor: 21"/20.5"	
7	OS: Windows 10 Pro 64 bit	
8	Softwares: MS Office 2016, Anti-virus protected	
9	On-site Warranty: 5 Years	
C.	PCs for Seminar/Admin Staff (4 Nos)	
1	CPU: Intel Core i5 8500	
2	RAM: 8 GB DDR4 2666 MHz	
3	HDD: 1 TB SATA 7200 rpm	
4	Ethernet and Wi-Fi Enabled	
5	DVD: optical drive	
6	Monitor: 19.5"	
7	OS: Windows 10 Pro 64 bit	
8	Softwares: MS Office 2016, Anti-virus protected	
9	On-site Warranty: 5 Years	
D.	Projector (2 Nos)	
1	HD Bulb Less Hybrid (LED+Laser)	
2	with 2500 luminance	
3	with a minimum life of 20000 hrs.	
4	On-site Warranty: 5 Years	
E.	Printer (1 Nos)	
1	All in One Printer	
2	print, copy, scan,	
3	Duplex (2 side Printing & 2 side Scanning)	
4	Wi-Fi enabled	
5	On-site Warranty: 5 Years	

Deviation Form:

Deviation required by Tenderers in Technical specifications, commercial terms etc, if any, needs to be mentioned here and would not be considered otherwise.


Date

Signature of Tenderer
With Company Seal

TECHNO-COMMERCIAL BID

(To be submitted in a separate sealed envelope)

Bidder's Profile and Commercial Terms

For Supply & Installation of Desktop, Printer & Projector at Energy Institute, Bangalore (RGIPT) - VTU Campus - Mudenahalli, Chikkaballapura & NIRMAN BHAVAN, Rajajinagar

1.	Name of Tendering Company/firm with Registration No. & Date issued by appropriate authorities	
2.	Do you possess trade license issued by Competent Authorities in India? If so, please enclose a copy.	
3.	Name of Proprietor / Director	
4.	Furnish following particulars of the Registered Office a. Complete Postal Address	
	b. Telephone No.	
	c. Fax. No.	
	d. E-Mail Address	
5.	Furnish following particulars of the Local Branch Office. (if any) a. Complete Postal Address	
	b. Telephone No.	
	c. Fax. No.	
	d. E-Mail Address	
6.	PAN No. (Attach Attested Copy)	
7.	TIN No. (Attach Attested Copy)	
8.	If Manufacturer – Pl. attach the certificate of Registration If Authorized Dealer / Distributer – Pl. attach relevant certificate.	
11.	The agency should not have been black listed or banned by any Govt. Department, Government Organization, PSU, University, Autonomous Institute etc. A notarized certificate to this fact should be enclosed with techno-commercial bid as per Annexure. VI	
12.	Are you an ISO certified manufacturer? If so, please attach a copy of the certificate.	
13.	Please specify the minimum time required to supply the item / material from the date of receipt of the Purchase Order	
14.	Additional information, if any – Bank a/c details etc (Attach separate sheet, if required)	


 Date

 Signature of Tenderer
 With Company Seal

DECLARATION
(On Company's Letter Head)

1. I, _____ Son/ Daughter of Shri _____ Proprietor/
Partner/CEO/MD/Director/Authorized Signatory of M/s _____ am
competent to sign this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey
my acceptance of the same.
3. The information/ documents furnished along with the above application are true and authentic to the
best of my knowledge and belief.
4. I/ we/ am are well aware of the fact that furnishing of any false information/ fabricated document
would lead to rejection of my tender at any stage besides liabilities towards prosecution under
appropriate law.
5. Each page of the tender document and papers submitted by my Company is authenticated, sealed and
signed, and I take full responsibility for the entire documents submitted.

Date: _____

Place: _____

Signature of the Authorized Person

Full Name: -----

Company Seal: -----

CERTIFICATE & DECLARATION

(This certificate should be executed on duly notarized Rs.100/- Non-Judicial Stamp Paper)

It has been certified that all information provided in tender form is true and correct to the best of my knowledge and belief. No forged / tampered document(s) are produced with tender form for gaining unlawful advantage. We understand that Energy Institute, Bengaluru RGIPT is authorized to make enquiry to establish the facts claimed and obtain confidential reports from clients.

In case it is established that any information provided by us is false / misleading or in the circumstances where it is found that we have made any wrong claims, we are liable for forfeiture of EMD and or any penal action and other damages including withdrawal of all work / purchase orders being executed by us. **Energy Institute, Bengaluru RGIPT is also authorized to blacklist our firm/company/agency and debar us in participating in any tender/bid in future.**

I / We assure the Institute that neither I / We nor any of my / our workers will do any act/s which are improper / illegal during the execution in case the tender is awarded to us.

Neither I / We nor anybody on my / our behalf will indulge in any corrupt activities / practices in my / our dealing with the Institute.

Our Firm/ Company/ Agency is not been blacklisted or banned by any Govt. Department, PSU, University, Autonomous Institute or Any other Govt. Organization.

Date

Signature of the Tenderer

Place

Stamp

Annexure-VI

**PRICE REASONABILITY CERTIFICATE
(ON THE LETTER HEAD OF THE BIDDER)**

It is certified that the rates quoted against Tender No. dated
.....for the items vide our Quotation No.dated
.....are exclusively for supply to ACADEMIC and RESEARCH Institutions and are not
more than as charged to other Govt. /PSU"s for similar supplies made in recent past. If they have been
approved by the Director, RGIPT and if at any stage it has been found that the quoted rates are higher
than the rates applicable to supply to Government then in such condition Energy Institute,
Bengaluru RGIPT, will have the right to cancel the approved rates and to take legal action against the
tenderer.

Yours faithfully,

(Name of manufacturers)

(Signature with date) (Name and designation)

Duly authorized to sign tender for and on behalf of

PRICE BID Format – Procurement of Desktop, Projector & PrinterEnquiry No. **RG IPT/BLR/002/2019-20 DATED 11.06.2019**Supply of: **High End / Low End PCs, Projectors, Printer**

Currency: _____

Sl. No	Description of Item	Quantity	Rate Quoted per Unit	Total Amount
1.	High End Computers for Computer Lab with five year comprehensive on-site warranty (As per technical specifications mentioned in the tender document)	05	DO NOT QUOTE PRICE/AMOUNTS	DO NOT QUOTE PRICE/AMOUNTS
2	High End Computers for Faculty with five year comprehensive on-site warranty (As per technical specifications mentioned in the tender document)	09		
3	PCs for Seminar/Admin Staff with five year comprehensive on-site warranty (As per technical specifications mentioned in the tender document)	04		
4	Projector with five year comprehensive on-site warranty (As per technical specifications mentioned in the tender document)	02		
5	Printer with five year comprehensive on-site warranty (As per technical specifications mentioned in the tender document)	01		
	Sub Total			
	Discount Offered			
	Discounted Price			
	Add: Taxes & Duties			
	Add: Installation Charges			
Net Price Offered (FOR, Energy Institute, Bengaluru RGIPT) and in words)			(in Figs. Rs	

Note:

- The above price should be FOR, Energy Institute, Bengaluru RG IPT.
- Please indicate basic price, discount offered, Taxes, Duties, transportation charges, total price etc. separately.**
- Price of Optional items and accessories shall be quoted separately.**
- In case the price quoted in Foreign Currency (Other than INR), for the purpose of comparison the Exchange Rate prevailing on the date of opening of Financial Bid will be considered.
- The above prices are valid for 90 days after the opening of Financial Bid.

Date

Place

Signature of the Tenderer

Name of the Authorized Signatory

Stamp

ENERGY INSTITUTE, BANGALORE (RGIPT)
"NIRMAN BHAVAN" 3RD FLOOR, DR. RAJKUMAR ROAD, 1ST BLOCK,
RAJAJINAGAR,
BANGALORE 560010

Tender No. RGIPT/BLR/002/2019-20

DATED 11.06.2019

i)	Last date of receipt of tender	02.07.2019 (Tuesday)	12:00 Hrs
ii)	Opening of Techno-Commercial Bids	02.07.2019 (Tuesday)	12:30 Hrs
iii)	Opening of Financial Bid	At later date	

PRICE BID
PART - II

PRICE BID Format – Procurement of Desktop, Projector & Printer
(To be submitted in a Separate Sealed Envelop)

Enquiry No. RGIPT/BLR/002/2019-20 DATED 11.06.2019

Supply of: High End / Low End PCs, Projectors, Printer

Currency: _____

Sl. No	Description of Item	Quantity	Rate Quoted per Unit	Total Amount
1.	High End Computers for Computer Lab with five year comprehensive on-site warranty (As per technical specifications mentioned in the tender document)	05		
2	High End Computers for Faculty with five year comprehensive on-site warranty (As per technical specifications mentioned in the tender document)	09		
3	PCs for Seminar/Admin Staff with five year comprehensive on-site warranty (As per technical specifications mentioned in the tender document)	04		
4	Projector with five year comprehensive on-site warranty (As per technical specifications mentioned in the tender document)	02		
5	Printer with five year comprehensive on-site warranty (As per technical specifications mentioned in the tender document)	01		
	Sub Total			
	Discount Offered			
	Discounted Price			
	Add: Taxes & Duties			
	Add: Installation Charges			
	Net Price Offered (FOR, Energy Institute, Bengaluru RGIPT) and in words)		(in Figs. Rs	

Note:

- The above price should be FOR, Energy Institute, Bengaluru RGIPT.
- Please indicate basic price, discount offered, Taxes, Duties, transportation charges, total price etc. separately.**
- Price of Optional items and accessories shall be quoted separately.**
- In case the price quoted in Foreign Currency (Other than INR), for the purpose of comparison the Exchange Rate prevailing on the date of opening of Financial Bid will be considered.
- The above prices are valid for 90 days after the opening of Financial Bid.

Date

Place

Signature of the Tenderer

Name of the Authorized Signatory
Stamp