

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY
[Institute of National Importance established under the Act of
Parliament]

ENERGY INSTITUTE, BENGALURU "NIRMAN BHAVAN" 3RD FLOOR,
DR. RAJKUMAR ROAD, 1ST BLOCK, RAJAJINAGAR, BANGALORE
Pin Code- 560010
Website: www.rgipt.ac.in

LIMITED TENDER

FOR

TAXI SERVICE

i)	Last date of receipt of tender	30.12.2020 (Wednesday)	04.00 pm
ii)	Opening of Techno- Commercial Bids	30.12.2020 (Wednesday)	05.00 pm
iii)	Opening of Price Bid	At later date	

Tender No. RGIPT/BLR/TN-001/2020-21

The information provided by the bidders in response to this Tender Document will become the property of RGIPT and will not be returned. RGIPT reserves the right to amend, rescind or reissue this Tender Document and all amendments will be advised to the bidders and such amendments will be binding on them.

LIMITED TENDER ENQUIRY FOR TAXI SERVICE
AT RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, ENERGY INSTITUTE,
BANGALORE, NIRMAN BHAVAN,
DR RAJKUMAR ROAD BANGALORE 560010
(IN TWO PART BID SYSTEM)

Sealed Tenders are invited for the **TAXI SERVICE** from the qualified contractors by the Rajiv Gandhi Institute of Petroleum Technology, Bangalore

Opening of Tender	30.12.2020 (WEDNESDAY) 05.00 pm
Place of Opening of Tender	Rajiv Gandhi Institute of Petroleum Technology, Energy Institute, Bangalore. "Nirman Bhavan" 3rd Floor, Dr. Rajkumar Road, 1st Block, Rajajinagar, Bangalore – 560010
Tender No.	RG IPT/BLR/TN-001/2020-21
Tender Date	18.12.2020 (Friday)
Item Description	TAXI SERVICE
Last date of submission of tender	30.12.2020 (WEDNESDAY) 04.00 pm
Place of Submission	RG IPT- Energy Institute, Bengaluru, "Nirman Bhavan" 3rd Floor, Dr. Rajkumar Road, 1st Block, Rajajinagar, Bangalore – 560010
Tender Type	Two Bid System: Tender should be submitted on the schedule to tender, with your covering letter, in the enclosed form duly signed. Your quotation must be submitted in two envelopes (i) Techno-Commercial Bid and (ii) Price Bid subscribing on both the envelopes the <u>tender no., due date & Bidder Name</u> and both these sealed covers are to be put in a bigger cover which should also be sealed and duly subscribed with our Tender No. & Due Date. <u>The Price bid will be opened only of those firms, who will be found technically qualified after evaluation of their Techno-Commercial bids.</u>
Any Clarification	H S Muralidhara Email: administration.eib@rgipt.ac.in Contact: 9972422188
Other Conditions (apart from General Terms & Conditions)	EMD of Rs.30,000.00 (Rupees Thirty thousand only) must be enclosed in a separate sealed envelope. <i>Tenders not accompanied with prescribed earnest money deposit (EMD) are liable to be rejected.</i>
Date:	Stores & Purchase Officer Indenter

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, BANGALORE

NOTICE INVITING TENDER

Tender Enquiry No.: RGIPT/BLR/001/2020-21 Dated: 18.12.2020

Rajiv Gandhi Institute of Petroleum Technology, Bangalore being set up by the Ministry of Petroleum and Natural Gas (MOP&NG), Government of India under an Act of Parliament, as an apex level Educational Institute of National Importance. RGIPT is co-promoted as an energy domain specific institute by six leading Oil Public Sector Units (ONGC, IOCL, OIL, GAIL, BPCL and HPCL) in association with the Oil Industry Development Board (OIDB). The Institute is associating with leading International Universities/Institutions specializing in the domain of Petroleum Technology.

Institute would require **TAXI SERVICE** for which sealed Offers/Tenders are invited from the reputed & bonafide contractors.

1. **Brief Details of item(s)/ material**

TAXI SERVICE

The Detailed Technical Specifications are given separately in [Annexure – I](#).

2. The Bidders are requested to give detailed tender in two Parts i.e.

Part - I: Techno-Commercial Bid

Part - II: Price Bid.

Detailed procedure for submission of bids/offers is given in [Annexure - II](#)

I -Techno-Commercial Bid

- a) Submission of compliance sheet as per [Annexure-III](#) is essential part of Techno-Commercial Bid. The tender envisages zero deviation to specifications indicated and if there is any deviation in specifications of material/ items, record with complete details. Attach separate sheets wherever required. The Institute reserves the right to decide on such deviation/s.
- b) Provide complete information in [Annexure-IV](#). This part of the tender shall contain company profile and commercial terms & conditions of contract for the supplies to be made and services to be rendered.
- c) Provide the Declaration on company's letter head as suggested in the [Annexure-IV - A](#).
- c) No brochures/leaflets etc. should be submitted in loose form. Please indicate page nos. on your quotation.
- d) Bidder shall provide duly signed certificate (Non-Blacklisting Declaration) as enclosed at [Annexure-V](#) with Techno-Commercial Bid.
- e) Price Reasonability Certificate as per enclosed format – [Annexure – VI](#)
- f) Satisfactory Performance Certificate from the clients including RGIPT, if applicable –as per enclosed format –[Annexure VII](#)
- g) Blank Price Bid format – for attestation of bidder – **Without Prices [Annexure VIII](#)**

g) The technical offer should not contain any price information. Should the price information is stated in the techno-commercial bid such bids shall be summarily disqualified.

h) The technical offer should state the GST/other tax rate applicable and whether price mentioned in the Price Bid is inclusive of GST/other tax

II -Price Bid

- a) The Price Bid shall contain rates of the items. **The price should be FOR Destination** and be quoted indicating the basic price, discount on basic price, taxes and duties as applicable.
- b) In case of any discrepancy in the rates indicated in the Price bid either in figures or words, **the rates in words will be considered for evaluation.**
- c) Format of price bid is enclosed with document and annexed as **Annexure-VII**

3. Contact for information:

a) For any Technical Details:

Mr H S Muralidhara

Sr Finance Manager

Rajiv Gandhi Institute Of Petroleum Technology,

"Nirman Bhavan" 3rd Floor, Dr. Rajkumar Road

Rajajinagar 1st Block, Bangalore 560010

Email: administration.eib@rgipt.ac.in

Mob: 9972422188

b) For any commercial terms and condition:

H S Muralidhara

Email: administration.eib@rgipt.ac.in

Contact: 9972422188

4. Bids shall be submitted to:

Energy Institute, Bengaluru

Rajiv Gandhi Institute of Petroleum Technology,

"Nirman Bhavan" 3rd Floor, Dr. Rajkumar Road, 1st Block,

Rajajinagar, Bangalore – 560010

- **Time and Date of Submission: On or before 04.00 pm on 30.12.2020(Wednesday)**
- **Time and Date of opening Techno-Commercial Bid: At 05.00 pm on 30.12.2020.**
- **Opening of part-II (Price Bid) will be intimated later to technically qualified tenderers after scrutiny of Techno-Commercial part.**

RG IPT will not be responsible, for submission/delivery of quotation at wrong place

5. Instructions to Bidders:

- a) Purchase Orders if any, for identical equipment's/Services supplied to other IISERs/IITs/Central Universities etc. for the preceding two years should be given together with the prices eventually or finally paid.
- b) Satisfactory Performance Certificate/s are to be submitted along with technical bid.
- c) Copy of GST No. and PAN No. allotted by the concerned authorities should be enclosed.
- d) All pages of the tender document shall be invariably signed by the authorized Personnel and Company's rubber stamp affixed. Photocopies of all certificates shall be self-attested by the authorized personnel. There shall be no corrections or overwriting in the tender document. Corrections, if any, should be made clearly and countersigned.
- e) The makes/brand and name and address of the manufacturer, Country of Origin, and currency in which rates are quoted are to be clearly mentioned.
- f) Period of delivery should be mentioned specifically.

6. Other Terms and Conditions

- 1) RGIPT, Bangalore reserves the right to accept or reject any bid in part or full without assigning any reason whatsoever. The Institute will not hold any responsibility for postal loss or delay of any bid.
- 2) **Period of validity of bids:** Bids shall be valid for a minimum period of **90 days** from the date of opening of the Techno-Commercial Bid.
- 3) **Delivery Period:** Within **7days** from the date of issue of the Purchase Order.
- 4) In case of INR bids the price quoted should be on F.O.R., RGIPT, Bangalore. Govt. Levies like GST etc., if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, Taxes etc.
- 5) **EMD (Earnest Money Deposit):** The Techno-commercial Bids must accompany a crossed Demand Draft of **Rs. 30,000.00 (Rupees Thirty thousand only)** drawn on any Nationalized bank and in favor of "**Rajiv Gandhi Institute of Petroleum Technology**" payable at **BANGALORE** for earnest money. No interest shall be paid on earnest money deposited.
 - a) The EMD of the unsuccessful bidders will be returned after final award of the Job to a successful bidder/ acceptance of the tender and within reasonable time not exceeding six months from the date of opening of Tender. The EMD will carry no interest.
 - b) **The EMD will be forfeited if the bidder withdraws his offer before finalization of the tender.**
 - c) **The EMD of successful bidder will be returned within 30 days of award of contract.**
- 10) **Performance Security:**
Not Applicable. Security deposit payable – refer Special terms and conditions.
- 11) **Liquidated Damages for delayed supply and installation**
Not Applicable
- 12) **Payment Terms-**
Payment shall be made within 15 days of submission of monthly bills along with necessary attachments.
- 13) **STATUTORY VARIATION:**
Any statutory increase or decrease in the taxes and duties subsequent to the offer under this tender if it takes place within the original contractual delivery date will be to RGIPT account subject to the claim being supported by documentary evidence. No increase due to such variation shall be allowed for the portion of the delivery after the original contractual delivery date. However, if any decrease takes place after the contractual delivery date, the advantage will have to be passed on to RGIPT.
- 14) RGIPT does not accept the printed conditions of any Tenderer. It will be ignored without any reference; hence tenderers should withdraw such printed conditions if they have any. **RGIPT shall accept only unconditional tender.**
- 15) If technical deviations furnished by the Tenderer are not agreeable to RGIPT, the offers may be ignored. However, it will be solely at discretion of RGIPT to consider the technical deviations OR not for considering the Tenderer. No correspondences of the Tenderer will be entertained in this matter.
- 16) In the event of any dispute arising out of the bid or from the resultant contract, the decision of the Director, RGIPT shall be final.
- 17) The bid document/resultant contract will be interpreted under Indian Laws.
- 18) **Jurisdiction:**The disputes, legal matters, court matters, if any, shall be subject to Bangalore Jurisdiction only.