



RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY
 [Institute of National Importance established under the Act of Parliament]
 Mubarakpur, Mukhtia, Bahadurpur Post: Harbanshganj,
 Jais, Amethi Pin Code- 229 304

Website: www.rgipt.ac.in

LIMITED TENDER FOR PROCUREMENT OF WATER COOLERS FOR RGIPT JAIS CAMPUS

Type of Tender	Limited Tender
Limited Tender No.	RGIPT/JAIS/DoSA/Water Cooler/2019-20/01
Item Description	Limited Tender for Procurement of Water Cooler for RGIPT Jais Campus
Tender Type	Two Bid System: Tender should be submitted on the schedule to tender. (i) Technical Bid and (ii) Price Bid The Financial bid will be opened only of those firms, who will be found technically qualified after evaluation of their technical bids.
Mode of Submission	Offline (Only publish Online)
EMD	Rs. 9120.00 (D.D. in the favor of Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi)
Limited Tender Date	20.03.2020 (Friday)
Last date of submission of Limited Tender	09.04.2020 (Thursday) on or before 03.30 pm
Date & Time of Opening of Technical bid	09.04.2020 (Thursday) at 04.30 pm
Date & Time of Opening of Price Bid	Will be announced later
Place of Opening of Limited Tender	Dean Student's Affairs Office, Ground Floor, E Block Hostel Area, Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi (229304) UP
Bid Address to the	The Director Rajiv Gandhi Institute of Petroleum Technology, Mubarakpur, Mukhtia More, Bahadurpur Post: Harbanshganj, Jais, Amethi – 229304
Chairman Purchase Committee	Name: Dr. Saurabh Mishra Department: Dean Student's Affairs Email: dosa@rgipt.ac.in Contact No. 0535-270 4607 , 9450482177

Tenders can be downloaded from www.rgipt.ac.in and <https://rgipt.euniwizarde.com/>
E Tendering Helpdesk Number: 011-49606060/9205898228/9650970101/8210817180
E Tendering Helpdesk email ID: ewizardhelpdesk@gmail.com, ewizardhelpdesk89@gmail.com

Quotations are invited in sealed envelope for supply & installation of "Water Cooler "as per specifications mentioned below from OEM/Authorized dealer.

ITEM PARTICULARS

Enquiry No: -RGIPT/JAIS/DoSA/Water Cooler/2019-20/01

Date: 20.03.2020

Technical Specification for Water Cooler

Sr. No.	Technical Specification	Minimum Requirement	
1	Storage Capacity (Liters)	80	
2	Cooling Capacity (Liters/hr.)	40	
3	Dimension	Depth	485 to 582 mm
		Width	461 to 665 mm
4	Number of Faucets	2	
5	Thermostat	Yes	
6	Body Material	Full Stainless Steel	
7	Refrigerant	R-134A	
8	Guaranty/Warranty	Minimum One Year	
9	Storage Tank	Stainless Steel (Material: SS 304)	
10	Operational	<ul style="list-style-type: none">• Fast Cooling• Silent Operation• Nation Wide Service Network• Speedy Drainage	
11	Operating Voltage	230±10% V AC, 50 Hz	
12	Compressor	Reciprocating/Rotary compressor	
13	Warranty on Compressor	Minimum two year	

The last date and time of receipt of Quotations is **09.04.2020 (Thursday) up to 3.30 pm.**
Quotations will be opened on **09.04.2020 (Thursday) at 4.30 pm.**

Terms & Conditions

1. Quotation filling up and submission

- a. Quotation offer must refer Quotation Enquiry No. RGIPT/JAIS/DoSA/Water Cooler/2019-20/01
- b. The Quotation should be in sealed envelope super-scribed “**Supply & Installation of 16 Nos. Water Cooler to Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi.**”
- c. Quotation must be submitted either by Speed/Registered post or dropped in the **tender box (After received by Dispatch Office) provided at Dean Students Affairs Office, Mubarakpur Mukhetia More, Bahadurpur Post: Harbanshganj, Jais, Amethi- 229 304.**
- d. All prices must be quoted in Indian Rupees, both in figures and in words and the same will be considered for price comparison. Where there is a difference between the two, the rates given in words will be taken as authentic. Should there be any discrepancy between unit rate and amount the unit rate will be considered as the correct one.
- e. The rates quoted **should include freight charges upto Jais, Amethi** clearly mentioning the percentage/rate of **GST** and the rates quoted should be valid for at-least 60 days from the date of opening of the quotation. The **rates must be quoted both in figures and words** and over writing should be avoided. However all cuttings/corrections must be duly authenticated.
- f. The Quotation submitted must not contain any ambiguity. Any such ambiguity in the quote submitted shall make it liable for rejection.
- g. Every page to Quotation should be signed with seal by the bidder.
- h. The Quotation document is not transferable.
- i. No amendment to the Quotation in any form by the bidder will be permitted after opening of the Quotation. No conditional offers shall be accepted.
- j. Submission of Quotation will bind the bidder to the acceptance of all conditions specified in the Quotation document.
- k. Canvassing in any form is for bidden and will be a criterion for disqualification.

2. Certificate

Copy of GST must be enclosed along with quotation.

3. Payment terms

100% payment will be released after successful supply and installation of 16 Nos. Water Cooler at site, i.e. Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi- 229 304 and subject to submission of your original GST Bill/ Invoice as certified by the Indenter.

4. Price Validity

The price quoted by the bidder shall remain valid till the supply is completed. During the tenure of the supply period, no price increase will be considered, except for change in statutory levies imposed by Centre Govt. /state Govt. or Local authorities.

5. Warranty

Warranty in respect of all items for a period of minimum **one year** is required. Warranty period will start from the date of installation.

6. **Delivery**

The timely delivery of the Water Cooler is the essence of contract. The supply should be completed with the specified delivery. **Delivery shall be completed within 30 Days from the placement of Purchase Order.**

7. **Evaluation Criteria**

The order will be awarded to the vendor, who fulfills all the technical specifications & conditions mentioned in the quotation enquiry document for Technical Bid and whose rate is L1 in Grand total in Price Bid (**Bidder must submit the technical bid & price bid separately**).

8. **Quotation Acceptance and Rejection**

- a. RGIPT reserves the right to reject the Quotation without assigning any reason what so ever.
- b. RGIPT does not bind itself to accept the lowest or any quotation and reserves the right to reject any or all without assigning any reason.

9. **Late Receipt of Quotations**

The Quotation received after the due date and time due to postal delay or any other reasons whatsoever will not be considered and no correspondence would be entertained in this regard. Any Quotations received by FAX will not be considered.

10. **Liquidity Damage Clause**

In case of any damages and delay in supply of material, liquidated damages at the rate of 0.5% of the order value per day of delay or part thereof, subject to a maximum of 5% of the order value shall be recovered from the vendor's bill/invoice.

11. A quotation submitted with false information will not only be rejected but the vendor may also be debarred for participation in future tendering processes.

12. Authorized representative may choose to be present at the time of opening of quotation at their own cost.

13. **Performance Security:** The successful bidder will provide "Performance Security" for an amount of 10% of the contract value in the form of valid Account payee Demand Draft/ FDR from a scheduled bank favoring "Rajiv Gandhi Institute of Petroleum Technology" payable at RGIPT, Jais, Amethi Campus Branch. Performance security should remain valid at least for a period of 180 days beyond the date of completion of all contractual obligations of supplier (Total Period of FDR/Demand Draft – Warranty Period plus 180 days). Thereafter the security will be returned, provided there is no defect in the equipment supplied.

14. **Earnest Money Deposit (EMD):** The Bid must accompany a crossed Demand Draft of Rs.9120/- (Rupees nine thousand one hundred twenty only) drawn on any Nationalized bank and payable at Jais in favor of "Rajiv Gandhi Institute of Petroleum Technology" for earnest money. No interest shall be paid on earnest money deposited.

- a) The EMD of the bidders will be returned after finally award of the Job to a successful bidder/ acceptance of the tender and within reasonable time not exceeding six months from the date of opening of Tender. The EMD will carry no interest.

b) The EMD will be forfeited if the bidder withdraws his offer before finalization of the tender.

c) In the case of foreign bidders/tenderers, the EMD shall be submitted either by the principal or by the Indian agent and in the case of indigenous bidders/tenderers; the EMD shall be submitted by the manufacturer or their specifically authorized dealer/Bidder/Tenderer.

d) The EMD shall be in Indian Rupees. The bid security shall be in one of the forms at the Bidder/Tenderers' option: i) A Banker's Cheque or demand draft in favor of the Rajiv Gandhi Institute of Petroleum Technology payable at Jais. ii) FDR in favor of the Rajiv Gandhi Institute of Petroleum Technology, Raebareli.

e) The EMD should be submitted in its original form. Copies shall not be accepted.

f) The firms registered with MSME & NSIC, if any, are exempted from payment of EMD provided such registration includes the item they are offering which are manufactured by them and not for selling products manufactured by other companies. (Latest Copy must be enclosed for claiming exemption).

15. **Experience:** The vendor should possess a good and sound experience of minimum five years in similar class of business in any Central Govt./PSU/Autonomous body/ State Govt. The vendor should be aware of the procedure and protocol followed in these organizations and should present experience certificate / Copy of Purchase Order to RGIPT.

16. **Average annual turnover of manufacturer/bidder should have Rs. 10.00 lakh for the past 3 years:** (Enclose documentary evidence such as certificate given by the Chartered Accountant). The manufacturer/bidder should have successfully completed contracts of having supplied sports equipment of the value totaling more than Rs. 10.00 lakh each year, during the last 3 years.

17. **Eligibility Criteria:**

a) The company should be ISO: 9001 Certified.

b) Call attended within 2-3 hours

c) OEM must have service center last three years within 60 KM from the institute.

d) Item should be recognized national product.

Dean Students' Affairs

Queries and Clarifications:

1. For any technical query pertaining to this quotation, correspondence shall be addressed to:
Dr. Saurabh Mishra (Dean Students' Affairs) Mubarakpur Mukhetia, Bahadurpur Post:
Harbanganj, Jais, Amethi- 229 304, U.P. (INDIA)
Mob: 09450482177
Email: smishra@rgipt.ac.in
2. For any query pertaining to this quotation, correspondence shall be addressed to:
Mr. Rohit Yadav (Office Clerk) Ground Floor 'E Block' Hostel Area, Dean Students' Affairs
Office, Mubarakpur Mukhetia, Bahadurpur Post: Harbanganj, Jais, Amethi- 229 304, U.P.
(INDIA)
Mob: 09140949548
Email: ryadav@rgipt.ac.in

A. Checklist for submission of quotation (For Technical Bid)

Envelope -1

Sr. No.	Description	Enclosed/ Not Enclosed
1	Stamped & Signed Copy of Quotation Enquiry	
2	Copy of GST, PAN No.	
3	Technical Compliance Sheet – Annexure-1 (On the Letter Head of the Company)	
4	Price Reasonability Certificate – Annexure 2 (On the Letter Head of the Company)	
5	Experience Certificate for last five year	
6	EMD Amount (Rs. 9120/-)	
7	Registration No.	
8	Annual Turnover for last three financial years	

B. Checklist for submission of quotation (For Price Bid)

Envelope-2

Sr. No.	Description	Enclosed/ Not Enclosed
1.	Price Bid Format - Annexure-3 (On the letter head of the Company)	

Date:

Signature of the Bidder with stamp

Technical Compliance Sheet of Water Cooler
(On the Letter Head of the Company)

Sr. No.	Technical Specification for Water Cooler		Comply/Not Comply
1	Storage Capacity (Liters)	80	
2	Cooling Capacity (Liters/hr.)	40	
3	Dimension	Depth (485 to 582 mm)	
		Width (461 to 665 mm)	
4	Number of Faucets with cooling	2	
5	Thermostat	Yes	
6	Body Material	Full Stainless Steel	
7	Refrigerant	R-134A	
8	Guaranty/Warranty	Minimum One Year	
9	Brand		
10	Model No.		

Please mention the brand and model no. & name of the equipment:

Date:

Signature of the Bidder with stamp

Price Reasonability Certificate
(On the Letter Head of the Company)

It is certified that the rates quoted against Quotation No.
Dated for the items vide our bid No.
..... Dated are exclusively for supply to
ACADEMIC and RESEARCH Institutions and are not more than as charged to other Govt. /PSU's for
similar supplies made in recent past. If they have been approved by the Director, RGIPT and if at
any stage it has been found that the quoted rates are higher than the rates applicable to supply to
Government then in such condition RGIPT, Amethi will have the right to cancel the approved rates
and to take legal action against the bidder.

Yours Faithfully,

(Name of Manufacturers)

(Signature with Date)(Name and designation)

Duly authorized to sign tender for and on behalf of

Price Bid Format for Water Cooler
(On the Letter Head of the Company)

Sl. No.	Item Description	Quantity Required	Unit Rate (INR)	Total Rate (INR)
1	Water Cooler (Technical Specification as per Quotation Enquiry)	16		
	Sub Total			
	Add: Taxes (GST)			
	Add: Freight Charges			
	Grand Total (F.O.R, RGIPT, Jais Price)			

Date:

Signature of the Bidder With stamp