



RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS
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Office of the Associate Dean
(Academic Affairs)

Ref No.: RGIPT Jais/AR/2019-20/3

16th July 2019

OFFICE NOTE

To,

The Chairman, Senate RGIPT Jais

Sub.: Constitution of Senate Undergraduate Committee (SUGC) and Senate Postgraduate Committee (SPGC)

The following enlisted members are envisioned to constitute the SUGC and SPGC. The said committees will ensure that all the ordinances are implemented throughout the departments.

Constitution of SUGC

- The Dean or Associate Dean Academic Affairs (convener)
- All the conveners of Department undergraduate committee (DUGC) (Members)
- Assistant Registrar (Member)
- Two UG student representatives (Members)

Constitution of SPGC

- The Dean or Associate Dean Academic Affairs (convener)
- All the conveners of Department postgraduate committee (DPGC) (Members)
- Assistant Registrar (Member)
- Two PG student representatives (Members)

The list of committee members for both the committees will be declared by 23rd July 2019 so that both SUGC and SPGC will become operational before commencement of the 2019-20 academic year.

Yours Sincerely,


Umaprasana Ojha

(Associate Dean Academic Affairs)