

**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY,  
RAEBARELI**

No.

Date

:

**NO DUES/DUES CERTIFICATE**

1- Name of the employee/faculty:.....

2- Designation:.....

3- Department:.....

4- Date of leaving.....

It is to certify that above mentioned employee/faculty has no dues toward our department/office.

SL. NO.	DEPARTMENT	DUES/NODUES	NAME OF THE OFFICER/HEAD	SIGNATURE & DATE
1	Finance Department			
2	Purchase & Store			
3	Library			
4	Estate Office			
5	Administration Department			
6	Guest House			
7	IT Department			
8	Other			

\_\_\_\_\_  
Signature of the applicant

\_\_\_\_\_  
Deputy Registrar (Admin)