



**PART- B (To be filled in the Bill Section)**

(1) The net entitlement on account of Travelling Allowance works out is ₹ \_\_\_\_\_ /-(in words) \_\_\_\_\_  
\_\_\_\_\_ as detailed below:

- |   |   |   |       |
|---|---|---|-------|
| (a) Air/Railway/Bus/Steamer fare:                 | → | ₹ |       |
| (b) Road mileage for _____ Kms. @ _____ per Kms.: | → | ₹ |       |
| (c) Daily Allowance (as per entitlement):         | → | ₹ |       |
| (d) Actual Expenses:                              | → | ₹ | _____ |

**Gross Amount:**

- |   |   |   |       |
|---|---|---|-------|
| (e) <b>Less:</b> Amount of TA Advance, if any drawn vide<br>Voucher No. _____ Dated _____ | → | ₹ | _____ |
|---|---|---|-------|

**Net Amount:**

\_\_\_\_\_

(2) The expenditure is debit able to: \_\_\_\_\_

(Checked by)

(Counter Signed by RGIPT officer)

Claim is approved for ₹ \_\_\_\_\_

Sanctioning Authority:

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

**Note:** All the claims should be submitted within three months.