

**ENERGY INSTITUTE, BENGALURU (EIB)**  
(a centre of RGIPT)  
An Institution of National Importance under MoPNG  
Hoskote, Rural Bengaluru District, Karnataka

**WALK-IN-INTERVIEW**

Energy Institute, Bengaluru (EIB) a centre of Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Jais, Amethi, invites applications from eligible and interested candidates for appointment on following positions ON CONTRACT through Third Pary/Manpower Supply Agency:

S. N.	Name of the Post	No. of Posts	Pay Category
1.	Superintendent (Grade-I)	1	Consolidated
2.	Library & Information Assistant (Grade-I)	2	Consolidated
3.	Assistant (Grade-I)	2	Consolidated
4.	Assistant (Hostel)- Grade-I	2	Consolidated
5.	Technician (Grade-I)	1	Consolidated

**ELIGIBILITY CRITERIA**

**Post No. 1: Superintendent Grade I**

**Essential Qualification and Experience:**

- (i) Masters' degree in any discipline from a recognized university/institution with at least 55% marks with 3 years' experience at Pay Level- 5 or equivalent position in Central/State Govt. / Autonomous bodies/ PSUs,

OR

Bachelors' degree in any discipline from recognized university/ Institution with at least 55% marks with 5 years' experience at Pay Level- 5 in Central/ State Govt. / Autonomous bodies/ PSUs

- (ii) Proficiency in the use of computer applications i.e. MS Word, Excel, PowerPoint, etc.  
(iii) Knowledge of typing in English and Hindi on a computer is must  
(iv) Proficiency in noting and drafting in English and Hindi  
(v) Conversant with Government Rules and Regulations applicable to the educational institute

**Post No. 2: Library & Information Assistant (Grade-I)**

**Essential qualifications & experience:**

- (i) Bachelor's degree in library science with 55% marks from any recognized university/ institute and 1 year of relevant experience,

OR

Master's Degree in any discipline and Certificate in Library Science from any recognized university or institution

- (ii) Diploma in Computer Application from any recognized institute  
(iii) Knowledge of English and Hindi typing on a computer is must  
(iv) 1 year experience in library with any renowned university or institute

### **Post No. 3: Assistant (Grade-I)**

#### **Essential Qualification and Experience:**

- (i) Bachelor's Degree in any discipline with at least 55% marks from any recognized university/ institute and 1 year of relevant experience,  
OR  
Master's Degree in any discipline and
- (ii) Diploma in Computer Application from any recognized institute
- (iii) Proficiency in the use of a variety of computer applications i.e. MS Word, Excel, etc.
- (iv) Knowledge of English and Hindi typing on a computer is must

### **Post No. 4: Assistant (Hostel) Grade-I**

#### **Essential Qualification and Experience:**

- (i) Bachelor's Degree in any discipline with at least 55% marks from any recognized university/ institute and 1 year of relevant experience,  
OR  
Master's Degree in any discipline and
- (ii) Diploma in Computer Application from any recognized institute
- (iii) Proficiency in the use of a variety of computer applications i.e. MS Word, Excel, etc.
- (iv) Knowledge of English and Hindi typing on a computer is must

### **Post No. 5: Technician (Grade-I)**

#### **Essential Qualifications and Experience:**

- (i) Bachelor's degree in science/ engineering or equivalent in appropriate field with a minimum of 55% marks in the qualifying degree from a recognized University/ Institute,  
OR  
Three years Diploma in Engineering / Applied Science or equivalent in appropriate field (after 10+2) with a minimum of 55% marks in the qualifying degree from a recognized University/ Institute with one-year relevant experience.
- (ii) Proficiency in the use of a variety of computer office applications such as MS Word, Excel, PowerPoint, or equivalent is necessary.

#### **How to Apply:**

Interested and eligible candidates are requested to bring filled in Application Form along with self-attested photocopy and original copy of all documents i.e. Educational Qualification, Experience, Salary slip of previous month, Identity Card, etc.

**Selection Process:** Written Test and Skill Test

**Date of Walk-in-Interview:** Wednesday, 26-02-2025

**Reporting Time:** 10:00 AM

**Place of Reporting:** Admin Building, Energy Institute, Bengaluru (EIB), Hoskote,  
Rural Bengaluru District, Karnataka

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