



राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान

(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)

जायस, अमेठी, उत्तर प्रदेश, भारत-229304

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY

(An Institution of National Importance Established under an Act of Parliament)

Jais, Amethi - 229304, Uttar Pradesh, India

Academic Affairs

QUOTATION ENQUIRY

Ref: RGIPT/Jais/Convocation/805/2023

Dated: 04.10.2023

Last Date and time for the quote: 25.10.2023 till 15:00 hours in the Office of the Dean (Academic Affairs), RGIPT, Jais (Date of Supply: Friday, 17th November 2023)

Dear Sir(s),

Please submit your lowest quotation for supplying the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information:

1. Full specification of the paper and cover on which the report shall be printed along with rate F.O.R. should be clearly mentioned.
2. Clearly mention the date of validity of offer.
3. **Kindly clearly mention your E-mail ID and Mobile number.**
4. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
5. Please mention your GST registration number and PAN in the quotation.
6. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.

Quotation must be sent in **sealed envelope** with word **"Quotation for Catering Services for 7th Convocation"** and addressed to Office of the Dean (Academic Affairs), RGIPT, Jais - 229304 (UP).

Our reference number and last date as given above should be clearly marked over it.

| Sl. No. | Item Particular | Approx. Qty. | Rate per Head |
|---------|---|--------------|---------------|
| | Appetizer | | |
| 1 | Sweet corn soup | | |
| | Main Dishes | | |
| | Vegetables (Kari; Rasedar Sabji) | | |
| 2 | Paneer Butter Masala | | |
| 3 | Palak Corn Masala | | |
| | Dal | | |
| 4 | Dal Makhni | | |
| | Vegetables (Dry; Sookhi Sabji) | | |
| 5 | Mix Veg Dry | 1850 Guests | |
| | Breads and Puri | | |
| 6 | Tandoori Roti | | |
| 7 | Plain Roti | | |
| 8 | Plain Puri | | |
| | Rice | | |
| 9 | Jeera Rice | | |
| | Salads | | |
| 10 | Green Salads (Chopped only) | | |
| | Desserts | | |

Shri Jais

| | | | |
|---------------------------|----------------------------|--|--|
| 11 | Mong Dal Halwa | | |
| 12 | Ras Malai | | |
| | Others | | |
| | Papad | | |
| | Pickels | | |
| | Chatani | | |
| | Drinks | | |
| | Mineral Water (Can) | | |
| Food packets (120) | | | |
| 1 | Aloo Petty one | | |
| 2 | Veg sandwich one | | |
| 3 | Mewa Barfi one | | |
| 4 | Tropicana Juice 200 ML One | | |

N. B.: Other terms & conditions pertaining to item mention are mentioned below:

1. The Above quantities are approximate, it may increase or decrease as per actual requirement, accordingly per unit cost along with minimum order quantity needs to be mentioned.
2. Samples must be submitted along with quotation failing which quotation (s) may be summarily rejected without making any further reference to the bidder in this regard. If the bidder does not qualify his/her sample will be returned.
3. Supply must be executed on the date of program & receipt of the final draft of Convocation Catering Services.
4. Penalty @ 1% per week of the order value and a maximum of 10 % will be deducted in case of delay in supply.
5. Supply may be rejected, if not found up to the mark and in conformity with the sample provided along with the quotation.
6. Caterers located in Amethi/Raebareli region shall be preferred.

Shri Jali
14/10/2023

**Convener,
Reception & Invitation, Lunch & Pre-Convocation Snacks Committee**