



**राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान**  
(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)  
**Rajiv Gandhi Institute of Petroleum Technology**  
(An Institution of National Importance established under an Act of Parliament)  
Jais, Amethi- 229304, UP, India. Website: www.rgipt.ac.in

Ref. No.: RGIPT/Jais/Admin/ 271 /2024

02.08.2024

**NOTIFICATION**

In pursuance to UGC Regulations on Curbing the Menace of Ragging, as amended from time to time, the Anti-Ragging Committee, Anti-Ragging Squad and Standing Committee of Anti-Ragging Committee for the Academic session 2024-25 have been constituted as under-

<b>(A). Anti-Ragging Committee [Clause 6.3 (a &amp; b) of UGC's Regulation, 2009 &amp; as per amended provisions</b>		
1	The Director, RGIPT	Chairman
2	The Dean (Academic Affairs), RGIPT	Member
3	The Dean (Students' Affairs), RGIPT	Member
4	The Dean (Planning, Resource & Alumni), RGIPT	Member
5	The Dean (Research & Development), RGIPT	Member
6	The Dean (Faculty Affairs), RGIPT	Member
7	The Registrar, RGIPT	Member
8	Head of Department, Petroleum Engineering and Geoengineering, RGIPT	Member
9	Head of Department, Chemical Engineering and Biochemical Engineering, RGIPT	Member
10	Head of Department, Sciences & Humanities, RGIPT	Member
11	Head of Department, Management Studies, RGIPT	Member
12	Head of Department, Computer Science and Engineering, RGIPT	Member
13	Head of Department, Electrical and Electronics Engineering, RGIPT	Member
14	Head of Department, Mathematical Sciences, RGIPT	Member
15	Chairman, Council of Wardens, RGIPT	Member
16	Chairman, Senate Library Committee, RGIPT	Member
17	Chairman, Institute Works Committee, RGIPT	Member
18	Chairman, Internal Security Committee	Member
19	The Representative of Senior Students*	Member
20	The Representative of Students' Fresher's Category*	Member
21	The Representatives of Parents*	Member
22	Executive Engineer (Civil)- IWD	Member
23	In-charge Press & Publicity	Member
24	Deputy Registrar (Academic Affairs)	Member
25	Assistant Registrar (Students' Affairs)	Member Secretary

\* To be nominated later on

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<b>(B) Anti Ragging Squad [Clause 6.3 (c) of UGC's Regulation, 2009</b>		
1	Prof. Amit Ranjan	Chairman
2	Prof. Atul Sharma	Member
3	Dr. Kavita Srivastava	Member
4	Dr. Susham Biswas	Member
5	Dr. Tushar Sharma	Member
6	Dr. Rohit Bansal	Member
7	Dr. Shivanjali Sharma	Member
8	Dr. V. S. Sistla	Member
9	Dr. Anirban Mukherjee	Member
10	Dr. Shailesh Kumar	Member
11	Dr. Gargi Srivastava	Member
12	Dr. Siddhartha Gautam	Member
13	Dr. Nirbhay Tagore	Member
14	Dr. Abhishek Kumar Singh	Member
15	Dr. Arvind Singh	Member
16	Dr. Saptarshi Ghosh	Member
17	Dr. Aakash Yadav	Member
18	Dr. Shweta	Member
19	Dr. Shikha Singh	Member
20	Dr. Pradeep Das	Member
21	Dr. Bheemaiah Chikondra	Member
22	Dr. Soniya Dhama	Member
23	Dr. Dhruvashish Bhattacharya	Member
<b>(C) Standing Committee of Anti-Ragging Committee</b>		
1	The Director, RGIPT	Chairman
2	The Chairman, Anti-Ragging Squad, RGIPT	Vice Chairman
3	The Dean (Academic Affairs), RGIPT	Member
4	The Dean (Students' Affairs), RGIPT	Member
5	The Dean (Planning, Resource & Alumni), RGIPT	Member
6	The Dean (Research & Development), RGIPT	Member
7	The Dean (Faculty Affairs), RGIPT	Member
8	The Registrar, RGIPT	Member
9	Heads/Coordinators of the concerned Department(s), RGIPT	Member
10	Institute Legal Advisor, RGIPT	Member
11	Any other member co-opted by the Director, RGIPT	Member
12	Member Secretary, Anti- Ragging Committee, RGIPT	Member Secretary

Further, Anti Ragging Committee will be constituted by Chairman, Council of Wardens for day-to-day monitoring of hostel activities.

**Functions of the Anti-Ragging Committee/Standing Committee of ARC**

1. As per Clause 6.3 (b) and related amendments the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions 2009, it shall be the duty of the Anti -Ragging Committee to ensure compliance

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with the provisions of these regulations as well as the provisions of any law for the time being in force concerning ragging and also to Monitor and oversee the performance of the Anti -Ragging Squad in prevention of Ragging in the Institution.

2. To take administrative action in the event of ragging as per Clause 9.1 (a) and (b) of the UGC Regulation on curbing the Menace of ragging in Higher Educational Institutions, 2009.

### **Functions of Anti-Ragging Squad**

As per Clause 6.3(c), (d) and (e) the UGC Regulations on curbing the menace of ragging in Higher Educational Institutions 2009, the following shall be the functions of Ant-Ragging Squad-

- (a) To maintain Vigil, undertake patrolling functions and to remain mobile, alert, and active at all times in the Institute.
- (b) To make surprise raids in the concerned hostels and other vulnerable places where students generally visit and where either the incidents of ragging have occurred, or which are potentially prone to ragging.
- (c) To conduct an on-the-spot enquiry into any incident of ragging referred to it by the Director, RGIPT or any member of the faculty or any-member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be.
- (d) To submit enquiry report along with recommendations to the Anti-Ragging Committee for action under Clause 9.1 (a) of the UGC regulations.

The Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student(s) accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging and considering such other relevant information as may be required.

The procedure for handling issues of ragging will be as follows -

- (i) The information on ragging can be received in the following manner:-
  - (a) Through the Chairman of Anti-Ragging Squad and national help-line number on ragging for necessary relief in terms of the provisions of the UGC Regulations.
  - (b) Through any other member of the Institute.
  - (c) From any external source(s).
- (ii) In the event of receipt of information of ragging by any of the officers mentioned at (i) above, he/she will promptly alert/inform the Chairman of the Anti-Ragging Squad of the Institute or any of its members. The activity shall be completed, at the most, within one hour of receipt of this information.

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- (iii) The Anti-Ragging Squad of the Institute shall promptly conduct a preliminary on the spot enquiry and collect details of the incident as available *prima facie*. The preliminary investigation/details of the incident shall be immediately brought to the notice of the Director, RGIPT by the Anti-Ragging Squad of the Institute. The activity shall be completed, at the most, within twelve hours of receipt of information.
- (iv) The Director, RGIPT, on receipt of preliminary report on ragging, shall, in terms of provisions contained at Clause 7.0 of the UGC Regulations, determine as to whether *prima facie*, FIR need to be lodged and shall order accordingly.
- (v) The Anti-Ragging Squad of the Institute shall promptly conduct enquiry into the incident as per provisions laid down in Clause 6.3(e) of the UGC Regulations.
- (vi) The Anti-Ragging Squad of the Institute shall complete the enquiry and submit its report along with recommendations to the Director, RGIPT and Chairman of the Anti-Raging Committee of the Institute within six days of the incident.
- (vii) Thereafter, the said report and recommendations shall be considered by the Anti-Ragging Committee for deciding the punishment on the erring student(s) in terms of provision(s) contained at Clause 9.1 of the UGC Regulations.

In terms of provision(s) contained in the UGC Regulations, the Anti-Ragging Committee of the Institute, headed by the Director, RGIPT is the only body empowered to impose punishment on the erring students found indulged in ragging. Procedure for handling cases of ragging be brought to the notice of all concerned. A brief activity chart of above is given below.

<b>24 X 7 National Anti-Ragging Helpline</b>	
<b>☎ Phone No. (24 X 7 Toll Free)</b>	<b>1800-180-5522</b>
<b>✉ Email</b>	<b>helpline@antiragging.in</b>

#### **ACTIVITIES AFTER RAGGING IS NOTICED BY AN INDIVIDUAL**

	<b>ACTION</b>	<b>TIME FOR FIRST INFORMATION</b>	<b>BY</b>
<b>1</b>	Inform Chairman Internal Security Committee, RGIPT, Chairman of the Anti- Ragging Squad, RGIPT	Within one (01) Hour	Concerned individual
<b>2</b>	On the Spot Preliminary Enquiry by Anti Ragging Squad of RGIPT	Within Twelve (12) Hours	Anti-Ragging Squad
<b>3</b>	Decision regarding filling of FIR	Within Twenty-Four (24) Hours	Director, RGIPT
<b>4</b>	Detailed Enquiry and Submission of Report to the Director, RGIPT	Within Six (06) Days of incident	Anti-Ragging Squad
<b>5</b>	Imposition of Penalty	Within Seven (07) Days of incident	Anti-Ragging Committee (ARC)/ Standing Committee of ARC

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For any other information regarding ragging, please visit the UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) and contact UGC monitoring agency i.e. Aman Satya Kachroo Trust on mobile No. 09871170303, 09818400116 (only in case of emergency).

This issues with the approval of the Competent Authority

*Jitendra*

**(Jitendra Prasad)**

Registrar

RGIPT, Jais, Amethi

***Copy forwarded to the following for information and necessary action:***

1. All concerned member
2. All Deans
3. All Heads of Departments
4. Coordinators/In charge of Units/Centers/Offices
5. All Professor In charges
6. Chairman, Council of Wardens
7. Chairman, Senate Library Committee
8. Chairman, Institute Works Committee
9. Chairman, Internal Security Committee
10. Chairman, Centre for Computing & Information Committee
11. In-charge, Press & Publicity
12. Chairman, Anti-Ragging Squad
13. All Wardens, RGIPT
14. All Assistant Registrar
15. Secretary to the Director

**(Jitendra Prasad)**

Registrar