



Ref. RGIPT/JAIS/IWD/QE/2024-25/01

Date: 29.10.2024

To,

M/s [Name of Vendor/Contractor]

Address [Complete Address of Vendor/Contractor]

Email-

Contact No.....

GSTIN:

Sub: Quotation enquiry for providing & fixing of curtains in Girls' Hostel Rooms at RGIPT, Jais Campus.

Dear Sir,

We request you to submit your competitive rates (quotation) for providing and fixing of curtain in Girls' Hostel Room at RGIPT, Jais, as per the attached BOQ as **Annexure 1**.

Terms & Conditions:

- a) The rate & amount should be on FOR basis.
- b) Quoted rate should be inclusive of **GST & Freight charges**. Vendor are requested to only fill the required data in BOQ, no extra terms & conditions should be mentioned by vendor. If he do so, then whose quotation will be summarily rejected.
- c) The samples of curtains material like brackets, pipe, end caps, eyelets, platter etc. is to be got approved before using the same in the work. One complete set of window curtain (providing & fixing) should got approved by RGIPT before going for mass production.
- d) The said requirement is of 26 numbers of rooms, where curtains installation work is required to be carried out.
- e) Quoted rate shall be valid for period of 2 months from the date of opening of quotation.
- f) The providing & fixing of curtain work should comply specification as per the enclosed **Annexure 2**.
- g) The quotation should be sent to us duly **Signed and Stamped** only in **Sealed Envelope** and Super scribed as **Ref. No.: RGIPT/JAIS/IWD, QE/2024-25/01, Quotation for providing & fixing of curtains in Girls' Hostel Rooms at RGIPT Jais** by registered post or by hand to the office of The Chairman, Institute Works Department, RGIPT Jais, Amethi - 2299304 (U.P.).
- h) The quotation should be submitted within 15 days from the date of quotation enquiry i.e., the quotation should be received on or before 12.11.2024 by 04:00 PM. Quotation received after the due date, for whatever reason, will not be considered for evaluation.
- i) The order will be awarded to the vendor, whose rate will be lowest in grand total.
- j) The Institute reserves the right to accept/reject all or any part of the offer without assigning any reason thereof.
- k) The total time for carrying out the said work will be 15 days. The date of commencement shall be reckoned from the date of acceptance of award letter/ work order.
- l) Your sealed quotation should be addressed to: **The Chairman, Institute Works Department, Rajiv Gandhi Institute of Petroleum Technology Jais, Mukhetiya More, Harbanshganj, Tiloi, Amethi, UP - 229304.**

Executive Engineer (Civil)

Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi

BOQ for providing and fixing of curtains in Girls' Hostel

Sr. No.	Description	Unit	Quantity	Rate (Rs.)	Amount (Rs.)
1	Providing and fixing stainless steel SS grade 304, curtain rod having wall thickness of 1.20mm with two stainless steel SS grade 304 brackets and finials (end to end cap) as per requirement fixed with SS screws and PVC sleeves etc., wherever necessary complete : 25 mm dia	meter	50.96		
2	Providing and fixing up of structural glazing curtain (Window) polyester mixed in required sizes complete as per specification & direction of engineer-in-charge. The rates shall be inclusive of the cost of curtain cloth, lining cloth, stitching and fixing of curtains.	meter	137.28		
A	Sub-total amount (Sr. No. 1 + 2)				
B	GST @ 18% on Sr. No. A				
	Total amount (Sr. No. A + B)				



1. Specification of Work

Curtain Cloth:

- | | |
|-----------------------------|--|
| a) Fabric Material | : Mixed Polyester Filament |
| b) Fabric Density & Opacity | : It should be very good so that maximum sunlight can be obstructed. |
| c) Colour & Print | : As per RGIPT choice |
| d) Texture | : Soft & smooth textured, good drapability & doobby |

Stitching: The stitching of the curtains shall be modern, functional with Eyelet, Platter, etc. for easy sliding and maintenance. The curtains will be stitched as per site requirement with necessary modification in stitching as per site / size requirement. For fabricating Drapery heading, permanent finish buckram shall be single-folded into the heading and sewn with either clear monofilament or triple-strand polyester thread, colour matched to the fabric used. Islets shall be uniformly set across the heading, apart with the first and last from each end. Islets headers shall create a uniform, structured look that is both modern and functional presenting a clean look with built in hardware. Equidistant circles should be cut into the top of a draped fabric. Then circular metal islets should be secured within each one so that a curtain rod can slide right through with ease.

- e) Curtain to be stitched both sides if required / both ends.
- f) Upper side will have nefa with round cut Islets hole with click-clack Stainless Steel with bucrum lining.
- g) Lower end of curtain to be stitched after single turn (nefa) to improve the fall of curtain. Lower nefa 75 mm to 100mm.
- h) Bottom hems are to be double-turned to consist of layers of fabric and be blind stitched.
- i) Side hems shall be single-turned 1 inch wide and be blind stitched so that stitches are not visible on the face of the fabric. All vertical seaming shall be sewn with selvage trimmed and over locked.

Hanging Arrangement: The bracket used for hanging the curtains shall be good quality Stainless Steel Brackets, shall be side mounted or front mounted or ceiling mounted as required at site. Curtain Rods shall be stainless steel pipe -1" (25 mm) diameter, with 1.20 mm wall thickness & steel grade 304 or higher, Robust structure, Excellent Seamless finish. The end caps shall be of stainless steel. Where curtain is used as a partition/ long length, sufficient support from ceiling should be provided to avoid sagging.

2. Material: The samples of curtains material like brackets, pipe, end caps, eyelets, platter etc. is to be got approved before using the same in the work. One complete set of window curtain (providing & fixing) should got approved by RGIPT before going for mass production.

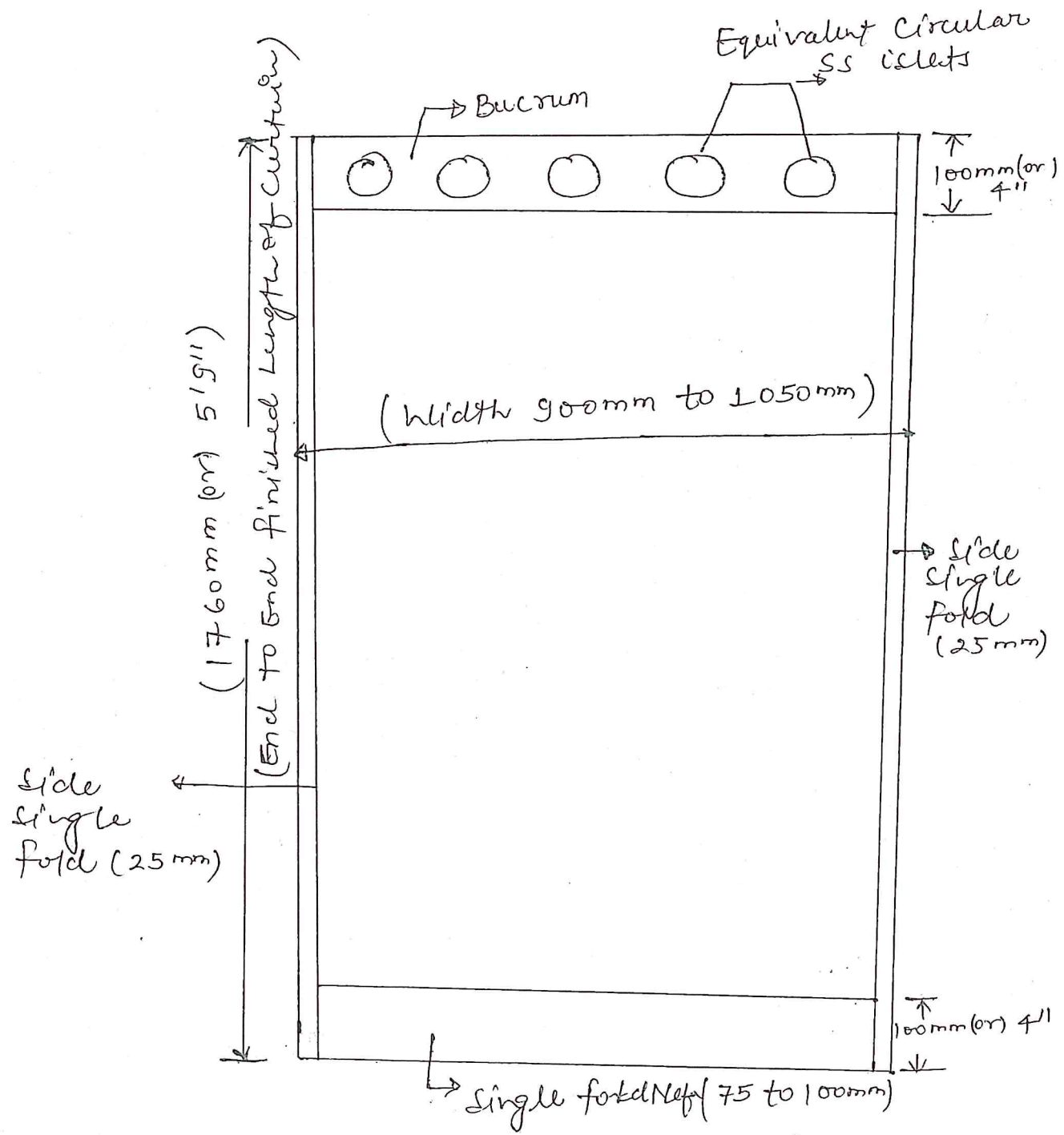
3. Measurement of the work and basis of payment: The payment will be made on the basis of detailed measurement of the work done. The contractor will have to submit measurement sheets in tabular form clearly indicating the details of curtains fixed indicating their locations, numbers of curtains fixed along with the details of measurements of end to end

finished length of the curtain in meters. For payment, only the end to end length of the finished curtain in running metre will be measured. Payment shall be made against complete providing & fixing of all curtains to the satisfaction of Engineer-in-Charge. No part payment (Running payment) shall be made in any case.

4. **Vendor/ Contractor to visit the actual site:** The vendor/ contractor is advised to visit the actual site and fully acquaint themselves with the site conditions, quantum of work, etc. before quoting their rates for this work. RGIPT shall not be responsible in any way for non-familiarization of site conditions. Once the vendor/ contractor has quoted the work, it implied that he has ascertained various site conditions and no claim, whatsoever, will be entertained by RGIPT on any such account.
5. **Variation in Quantities:** Before starting the work, the contractor will jointly visit the site along with the RGIPT's representative to identify the details of curtains required to be fixed indicating their locations, numbers of curtains required to be fixed and prepare estimate of quantities in tabular form clearly indicating the details of measurements of end to end finished length of the curtain in meters required to be fixed and get the same approved by the RGIPT before starting the work.
6. **Liquidated Damages (LD):** If the supplier/vendor fails to provide and fixing of curtains within the stipulated time period(s) specified in the work order, the RGIPT will have the right to recover Liquidated damages (LD) @ 0.5% per week and the maximum deduction of 10% of the work order value.



Upper Side of Curtain



Single Curtain Lower Side of Curtain
Window Curtain Diagram

