



राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान
(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)
Rajiv Gandhi Institute of Petroleum Technology
(An Institution of National Importance established under an Act of Parliament)
Jais, Amethi- 229304, UP, India. Website: www.rgpt.ac.in

Ref: RGIPT/Jais/Admin/197/2025

April 23, 2025

NOTIFICATION

It is hereby notified that an 8-member "Students' Grievance Redressal Committee" has been constituted for the redressal of the complaint/suggestions received from the students. The Committee shall be comprised of the following members:

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|------------------------------------|---|
| 1. Prof. Amit Ranjan | Chairperson |
| 2. Dr. Soniya Dhama | Member |
| 3. Dr. Nirbhay Tagore | Member |
| 4. Mr. Aditya Kashyap (22CE3005) | Students' Representative -Maintenance Secretary |
| 5. Ms. Anubhuti Shriyas (22CE3011) | Students' Representative -Hostel secretary |
| 6. Ms. Prachi Pandey (22PE3036) | Students' Representative-Mess Secretary |
| 7. A representative from MBA | |
| 8. A representative from PhD | |

Terms of Reference for the Committee:

- The Committee shall receive the grievances from the students in writing duly addressed to the Chairperson-Grievance Redressal Committee. The students may drop their application in the 'Complaint Box' available in the Hostel Office.
- The redressal application should have name, roll no, e-mail id and Mobile no of the student.
- An anonymous and frivolous complaint will not be entertained.
- On receipt of the grievance, the Chairperson shall convene a meeting of the committee inviting the complainant to discuss the case and decide the further course of action.
- The committee reserves the right to invite faculty/students to be the part of a particular meeting depending on the nature of the case.
- The committee will submit its report to the Dean- Students' Affairs.

It is issued with the approval of the Competent Authority.

(Signature)

(Registrar)

Copy to:

- All Faculty and Staff Members
- All students
- Dean- Students' Affairs and Chairman- Council of Wardens
- Secretary to Director

(Signature)
(Registrar)