राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान

(संसद के अधिनियम द्वारा स्थापित राष्ट्रीय महत्व का एक संस्थान) (पेट्रोलियम एवं प्राकृतिक गैस मंत्रालय, भारत सरकार)



Rajiv Gandhi Institute of Petroleum Technology

(An Institute of National Importance established under the Act of Parliament) (Ministry of Petroleum & Natural Gas, Government of India)

Date: 30.10.2025

Ref. RGIPT/JAIS/IWD/QE/2025-26/18

To,	
M/s [Name of Agency/Contractor], Address:	
Email-	
Contact No	

Sub: Quotation enquiry for wooden cabinet work under the granite slab in the lab of new academic building at RGIPT, Jais Campus.

Dear Sir,

We request you to submit your competitive rates (quotation) for wooden cabinet work under the granite slab in the lab of new academic building at RGIPT, Jais campus as per the attached BOQ as **Annexure – 1.**

Terms & Conditions:

- a) The quoted rate should be inclusive of **GST & Freight charges.** Agency is requested to only fill the required data in BOQ, no extra terms and condition should be mentioned by the Agency If he does so, then the quotation of that agency will be summarily rejected.
- **b)** The quoted rate shall be valid for a period of 60 days from the last date of submission of quotation.
- **c)** GST number should be mentioned in the quotation.
- **d)** The total time for completion of work will be 30 days. The date of commencement shall be reckoned from the date of acceptance of work order.
- e) No advance payment will be made. The agency should inspect the site before quoting the rate.
- f) The quantity of items in BOQ is tentative which may change depending upon the site conditions.
- **g)** The work will be carried out as per technical specification, drawings & satisfaction of Engineer-in-Charge.
- h) In case of any damage and delay in completion of work, liquidated damages (LD) at the rate of 0.5% of the work order value per week of delay or part thereof, subject to a maximum of 10% of the work order value shall be recovered from the agency/contractor bills.
- i) The quotation should be sent to us duly *Signed and Stamped* only in *Sealed Envelope* and Super scribed as Ref. No. RGIPT/JAIS/IWD/QE/2025-26/18, Quotation for wooden cabinet work under the granite slab in the lab of new academic building at RGIPT, Jais Campus by registered post or by hand to the office of The Chairman, Institute Works Department, Rajiv Gandhi Institute of Petroleum Technology Jais, Mukhetiya More, Harbanshganj, Tiloi, Amethi, UP 229304.
- j) The quotation should be submitted within 10 days from the date of quotation enquiry i.e., the quotation should be received on or before 10.11.2025 by 04:00 PM. Quotation received after the due date, for whatever reason, will not be considered for evaluation.
- **k)** The order will be awarded to the Agency/Contractor, whose rate will be lowest in terms of the grand total.
- I) The Institute reserves the right to accept/reject all or any part of the offer without assigning any reason thereof.

Executive Engineer (Civil)

Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi

Work: Wooden Cabinet below Granite Counter Slab in Lab, New Academic Building

S. No.	Description	Unit	Quantity	Rate (Rs.)	Amount (Rs.)
1	Providing and fixing kitchen cabinet shutter with 19mm thick one side lamination MR ply as per IS 303 of approved brand including PVC edge banding tape etc. complete as per direction of Engineer-in-charge.	sqm	47.21		
2	Providing and fixing for aluminium sliding door channel with wheel arrangement for wooden cupboard shutter etc. as per direction of Engineer-in-charge	metre	83.21		
3	Providing and fixing for aluminium fancy shutter handle for wooden cupboard shutter	nos.	67.00		
4	Sub total amount (S.No. 1 to 3)				
5	GST @ 18% on S. No. "4"				
	Total amount S. No. "4 + 5"		4		

LIST OF PREFERRED MAKES

SL.NO.	MATERIALS .	MANUFACTURER/BRAND/MAKE	
1	MR PLYWOOD AS PER IS 303(19 mm)	GREENPLY, CENTURYPLY, MERINO, ARCHIDPLY	
2	0.8 MM THICK LAMINATES	ACTION TESA, GREENLAM, CENTURY PLY, ARCHIDPLY	
3	ADHESIVE FOR LAMINATE PASTING	PIDILITE	

Note: Makes of misc. raw material items to be used by agency/contractor for wooden cabinet work below granite counter slab will be according to the list of above preferred make given. No other make will be used by bidder. In case any material/ product is not available in the market, alternate product as per decision and approval of Rajiv Gandhi Institute of Petroleum Technology (RGIPT) shall be used by the bidder.







