



# **Rajiv Gandhi Institute of Petroleum Technology**

An Institution of National Importance

**Jais • Bengaluru • Sivasagar**

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## **STUDENT ETHICS CODE**

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### **1. Preamble**

Being an Institution of National Importance, it is expected that every student should uphold the highest standards of academic integrity, ethical responsibility, professional conduct, and institutional loyalty at all times. This Student Ethics Code consolidates provisions relating to academic conduct, placement and internship discipline, professional behavior, and integrity in documentation. All students enrolled in undergraduate, postgraduate, and doctoral programs shall be governed by this Code from the date of registration until completion of their academic tenure.

### **2. Academic Integrity**

- No student shall engage in cheating, copying, or attempting to gain unfair advantage during examinations, quizzes, assignments, laboratory evaluations, or any academic assessment.
- Possession or use of unauthorized materials, including written notes, digital devices, smart watches, or communication tools during examinations, shall constitute academic malpractice.
- Use of mobile phones or electronic gadgets inside examination halls or evaluation venues, whether actively used or not, should be treated as a serious violation of examination discipline.
- Proxy attendance or impersonation in academic activities, examinations, or official records shall be treated as gross misconduct.
- Plagiarism, whether partial or complete, including improper citation or reproduction of published or unpublished work, shall be treated as academic fraud.
- Fabrication, manipulation, or falsification of experimental data, research findings, project results, or academic submissions shall invite stringent disciplinary action.
- Submission of forged mark sheets, certificates, medical records, or any academic document shall be treated as deliberate fraud against the Institute.



### **3. Placement & Internship Ethics**

#### **3.1 Conduct During Placement Process**

- No student shall engage in cheating, unfair practices, or impersonation during Pre-Placement Talks (PPTs), written tests, group discussions, or interviews.
- Use of mobile phones or communication devices during any placement-related activity shall be treated as a serious violation equivalent to examination malpractice.
- A student shall not include false claims, fabricated achievements, incorrect grades, or misleading information in the resume submitted for placement.
- Concealment of academic status, disciplinary history, or nature of enrolled program shall be treated as deliberate misrepresentation.
- Students shall not engage in discussions with recruiters regarding final selection lists or attempt to influence recruitment decisions.
- Any direct contact with visiting companies without authorization from the Training & Placement Cell shall be considered misconduct.
- Any behavior that adversely affects Institute–Company relations shall invite strict disciplinary action.

#### **Penalty for Placement Violations**

- A student found guilty of placement malpractice shall be immediately deregistered from the placement process.
- The student may be debarred from participating in current and future campus placement activities.
- If already placed, the recruiting company concerned shall be officially informed of the violation.
- If falsification is discovered after an offer is made, the offer may be revoked, and further disciplinary action may follow.
- The decision of the Competent Authority shall be final and binding.



### **3.2 Post-Selection Joining Obligation**

- A student who accepts a job offer through campus recruitment shall mandatorily honour the commitment.
- If student intends not to join, he/she must formally inform both the company and the T&P cell /CDC within the prescribed timeline.
- Failure to inform the authorities concerned may result in disciplinary action and financial liability as per Institute policy.

### **3.3 Internship Commitment**

- A student who accepts an internship facilitated through the Institute shall complete the internship for its entire stipulated duration.
- Withdrawal after acceptance, without valid approval, shall classify the student as an Internship Defaulter.
- Concealment of off-campus internship offers or securing alternative internships without disclosure shall be treated as misconduct.
- Internship Defaulters will be deregistered from placement processes and debarred from future opportunities.

### **4. Professional Conduct & Institutional Decorum**

- Students shall maintain professional decorum and courtesy during all academic and placement interactions.
- Students shall refrain from asking inappropriate questions or engaging in arguments with recruiters, faculty, or officials.
- In case of perceived misconduct by a recruiter or official, the student shall report the matter to the appropriate authority without retaliation.
- Students shall not circulate defamatory, misleading, or harmful content about the Institute through any medium, including social media.
- Any act that brings disrepute to the Institute shall be treated as conduct unbecoming of an RGIPT student.

### **5. Cyber Misconduct**

- Any violation of Institute rules not explicitly mentioned in this Code but affecting institutional discipline shall attract appropriate disciplinary proceedings.



- Cyber misconduct, including hacking, data theft, impersonation, shall invite disciplinary as well as legal consequences.
- Suppression of material information during academic, placement, or administrative processes shall be treated as intentional misconduct.

## 6. Violation of Ethics Code & Suggested Penalties:

Sl. No.	Violation of Code	Nature of Offence	Punishment
1	Use of mobile phone in placement test	Major	Deregistration from placements. One semester suspension
2	Submission of forged documents	Major	One year Suspension
3	False information in resume	Major	Deregistration from placements. Offer revocation. One semester suspension
4	Backing out after accepting job/internship	Major	Deregistration from placements. Financial liability. Disciplinary action
5	Misbehavior with recruiter/faculty	Moderate	Deregistration from placements. One semester Suspension
6	Conduct affecting Institute reputation	Case-specific	Penalty as decided by Competent Authority
7	Fabrication of experimental data	Major	One semester suspension Withdrawal of Fellowships
8	Cyber misconduct	Major	Initiation of legal proceedings, As per Breach of Social Media Guidelines and Disciplinary Actions
9	Use of Unfair Means during examination	Major	As per UG/PG Ordinances
10	Plagiarism in Project Works & Thesis	Major	As per UG/PG Ordinances

## 7. Interpretation

In case of any ambiguity, discrepancy, or dispute arising from interpretation of this Code, the decision of the Director, RGIPT, shall be final and binding and shall not be subject to further reconsideration.