



**राजीव गांधी पेट्रोलियम प्रौद्योगिकी संस्थान, जायस, अमेठी-229304  
उत्तर प्रदेश, भारत**

**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY,  
JAIS, AMETHI– 229304  
UTTAR PRADESH, INDIA**

**e-TENDER NOTICE**

**For**

**“CIVIL WORK AT RGIPT JAIS CAMPUS”**

Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Jais, Amethi, Uttar Pradesh has been established through an Act of the Parliament by the Ministry of Petroleum and Natural Gas (MoPNG), Government of India in 2008.

The Institute has been accorded the eminence of being an Institution of National Importance on the lines of the IITs. The Institute is associating with leading International Universities/ Institutions specializing in Petroleum Technology and Energy.

The Institute invites online **percentage rate tender** on **Two Part Bid System** (Technical Bid & Financial Bid) for the **Civil Work at RGIPT Jais Campus**.

**PART – A : TECHNICAL BID**

**\*These tender documents have total 28 pages.**

**CRITICAL DATES AND INFORMATION**

<b>Name of Work</b>	Civil Work at RGIPT, Jais Campus, Amethi.
<b>Tender No.</b>	RGIPT/IWD/CIVIL/03/2026-27 dated 11.06.2026
<b>Date of Issue/publication of Tender Notice</b>	11 <sup>th</sup> June 2026, 1300 Hrs.
<b>Type of Tender</b>	Percentage Rate tender
<b>Bid Document Download Date &amp; Time</b>	11 <sup>th</sup> June 2026, 1300 Hrs.
<b>Pre-Bid Meeting Date, Time &amp; Venue (Allqueries shall be discussed in the Pre- Bid Meeting.)</b>	18 <sup>th</sup> June 2026, 1500 Hrs. IWD Office Ground Floor of Hostel E Block RGIPT Jais Amethi 229304
<b>Bid Submission Start Date &amp; Time</b>	11 <sup>th</sup> June 2026, 1300 Hrs.
<b>Last Date and time of submission of Bids</b>	25 <sup>th</sup> June 2026, 1600 Hrs.
<b>Date and time of opening of Bids</b>	26 <sup>th</sup> June 2026, 1600 Hrs.
<b>Clarification Start Date</b>	11 <sup>th</sup> June 2026, 1300 Hrs.
<b>Clarification End Date</b>	25 <sup>th</sup> June 2026, 1600 Hrs.
<b>Estimated Cost</b>	Rs.6,50,131/- (Rupees Six Lakhs Fifty Thousand One Hundred Thirty-One Only)
<b>Earnest Money Deposit</b>	Rs.20,000/- (Rupees Twenty Thousand only) (3% of estimated cost) in the form of NEFT/Demand Draft, Fixed Deposit Receipt (FDR) issued by any Nationalized Bank in favour of “Rajiv Gandhi Institute of Petroleum Technology, payable at Jais”. Please note that Bids received without the EMD will not be considered and will be summarily rejected. <b>Works contracts are excluded from the purview of Public Procurement Policy for MSE Order, 2012, EMD exemption will not be provided to MSE’s bidders.</b>
<b>Bid Validity Period</b>	120 days from the date of opening.
<b>Bid Address to the</b>	<b>The Chairman, Institute Works Committee, Rajiv Gandhi Institute of Petroleum Technology, Mubarakpur,Mukhetia, Bahadurpur Post: Harbanshanj, Jais, Amethi – 229304</b>
<b>Contact person &amp; address for communication</b>	<b>Name: Shri Birjesh Pratap Singh, Assistant Engineer (Civil), Institute Works Department, Email: <a href="mailto:bpsingh@rgipt.ac.in">bpsingh@rgipt.ac.in</a> Contact Nos. +91 9936112356</b>

**Notes:**

1. Details regarding the tender are available on website of the Institute <https://www.rgipt.ac.in> and **CPP Portal** Tender documents may be downloaded from above mentioned websites. Bidders are therefore, requested to visit the websites regularly to keep themselves updated. Any Addendum/Corrigendum will be displayed on the aforesaid websites only.
2. For submission of e-Bids, bidders are required to get themselves registered with CPP Portal.
3. Payment proof pertaining to EMD to be sent to the Institute at the address indicated below on or before bid opening date/time as mentioned in critical date sheet.
4. Tender documents received in incomplete shape or beyond the stipulated period shall not be entertained under any circumstances. The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.
5. Earnest Money Deposit (EMD) of **Rs. 20,000/-** in the form of NEFT/Demand Draft, Fixed Deposit Receipt issued by any Nationalized Bank in favour of “**Rajiv Gandhi Institute of Petroleum Technology, payable at Jais**”.

**Bank Account Details of the Institute:**

**Name: Rajiv Gandhi Institute of Petroleum Technology**  
**Bank: Bank of Baroda**  
**Address: RGIPT Campus, Bahadurpur Jais, Amethi.**  
**Account No. 5948010000001**  
**IFSC Code: BARB0JAICAM (5<sup>th</sup> Character is ZERO)**

**ADDRESS OF THE INSTITUTE:**

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, Mubarakpur, Mukhtia More,  
Bahadurpur, Post: Harbanshganj, Jais, Amethi, Uttar Pradesh 229304, Website:[www.rgipt.ac.in](http://www.rgipt.ac.in)

## **INTRODUCTION**

Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Jais, Amethi, Uttar Pradesh has been established through an Act of the Parliament by the Ministry of Petroleum and Natural Gas (MoPNG), Government of India in 2008.

The Institute has been accorded the eminence of being an Institution of National Importance on the lines of the IITs. The Institute is associating with leading International Universities/ Institutions specializing in Petroleum Technology and Energy.

The prime objective of the Institute is to provide education, training, and research to roll out efficient human resources, and to meet the growing requirements of the Petroleum and Energy sector.

The main campus of the Institute is located at Jais, Amethi, Uttar Pradesh and B. Tech., M. Tech., MBA and Ph.D. programmes from there. The Institute has set two centres, namely- Assam Energy Institute (AEI), Sivasagar and Energy Institute, Bengaluru (EIB) to offer Diploma and M. Tech. programmes respectively.

### **INSTRUCTIONS FOR ONLINE BID SUBMISSION (GUIDELINE FOR BIDDER):**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <http://eprocure.gov.in/eprocure/app>.

#### **1. Registration**

- (a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- (b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sift/ nCode / eMudhra etc.), with their profile.
- (e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- (f) Bidder then logs in to the site through the secured log-in by entering their user

ID/Password and the password of the DSC/ e-Token.

## **2. Searching for Tender Documents**

- (a) There is various search option built in the CPP Portal, to facilities bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, location, Date Value, etc. there is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- (b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'my Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued to the tender document.
- (c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

## **3. Preparation of Bids**

- (a) Bidder should consider any corrigendum published on the tender document before submitted their bids.
- (b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents-including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule any generally, they can be in PDF/XLS/RAR/DWF/JPG formats. Bid document may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- (d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificate etc.) has been provided to the bidders. Bidders can use "My space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My space" area while submitting a bid, and need not be upload again and again. This will lead to a reduction in the time required for bid submission process.

## **4. Submission of Bids**

- (a) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- (b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

- (c) Bidders are required to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be download and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- (d) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders; opening of bids etc. the bidders should follow this time during bid submission.
- (e) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- (f) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- (g) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- (h) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid, this acknowledgement may be used as an entry pass for any bid opening meetings.

## **5. Assistance to Bidders**

- (a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- (b) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24\*7 CPP Portal Helpdesk.

**LIST OF DOCUMENTS TO BE UPLOADED**

1. Bidder should take into account notifications, corrigendum published, if any on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Any deviations from these may lead to rejection of the bid.
3. The composite bid system will be followed for this tender.

**“Online Bid” shall contain (Pdf format only)**

<b>Sl. No.</b>	<b>Details of Documents</b>	<b>Documents to be Uploaded</b>	<b>File Format</b>
1.	<p>The EMD of Rs. 20,000/- (Rupees Twenty Thousand Only) in the form of NEFT/Demand Draft, Fixed Deposit Receipt issued by any Nationalized Bank in favour of “<b>Rajiv Gandhi Institute of Petroleum Technology, payable at Jais</b>”.</p> <p><b>Bank Account Details of the Institute:</b>  <b>Name: Rajiv Gandhi Institute of Petroleum Technology</b></p> <p><b>Bank: Bank of Baroda</b>  <b>Address: RGIPT Campus, Bahadurpur Jais, Amethi.</b>  <b>Account No. 59480100000001</b>  <b>IFSC Code: BARB0JAICAM</b>  <b>(5<sup>th</sup> Character is ZERO)</b></p>	<p>Payment Receipt</p> <p>(In case of EMD is required to be submitted by the bidder in the form of Demand Draft and FDR, original of the said instrument is needs to be submitted to the Office of <b>Chairman, Institute Works Committee, Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi</b> before last date of the opening of bid)</p>	.pdf
2.	<b>Copy of PAN Card &amp; GST No.</b>	Upload – Self Attested Copy of PAN Card & GST No.	.pdf
3.	<b>Copy of Bank Mandate Form / Cancelled Cheque</b>	Upload – Self Attested Copy of Bank Mandate Form / Cancelled Cheque	.pdf
4.	<b>Entire Tender Document duly signed &amp; stamped by the bidder</b>	Upload – Entire Tender Document duly signed & stamped	.pdf
5.	<b>Duly Filled and Stamped “No Conviction Certificate” (Annexure 2)</b>	Upload – Duly filled ‘No Conviction Certificate (Annexure – 2)’	.pdf

6.	<b>Last 3 years Income Tax Return (ITR)</b>	Upload the Self Attested Copy of last 3 years Income Tax Return (ITR) – (2023-24, 2024-25 & 2025-26)	.pdf
7.	<b>Average Annual Financial Turnover during the last 3 years, ending 31<sup>st</sup> March 2026, should be at least Rs.3,26,000/- (Rupees Three Lakh Twenty-Six Thousand only).</b>	Upload Annual Report in <b>Annexure – 1</b> , as certified by Chartered Accountant (Balance Sheet and Profit & Loss Account) for the last 3 (three) financial year's i.e. From (2023-24, 2024-25 & 2025-26)	.pdf
8.	<b>Copy of Completion Certificate in support of work of similar nature last 7 years.</b>	Similar nature of works means that the bidder should have completed the civil work such as aluminium partition work, aluminium composite panel work, structural glazing work etc.	.pdf

***RGIPT, Jais, Amethi reserves the right to reject the bid if any of the above listed documents are not submitted.***

## INSTRUCTIONS TO BIDDERS

1. Online e-Tender on Item Rate (Unit Rate) basis are hereby invited under the heading “Civil Work” at RGIPT Jais Campus from reputed, experienced, and financially sound Contractors.  
The Bid should contain all the relevant information and desired enclosures in the prescribed format along with Earnest Money Deposit (EMD).
2. The total time for carrying out the work will be 30 days. The date of commencement shall be reckoned from the date of acceptance of award letter/ work order.
3. The Earnest Money Deposit (EMD) amounting to Rs. 20,000/- (Rupees Twenty Thousand Only) in the form of NEFT/ FDR/ Demand Draft in favour of ‘**Rajiv Gandhi Institute of Petroleum Technology**’ payable at ‘**Jais**’. Tender received without EMD will be invalid and rejected.
4. The bid security (EMD) shall be returned to the unsuccessful bidders after finalization of tender without any interest.
5. The Institute does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates as quoted.
6. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
7. Tender submitted shall remain valid for 120 days from the date of opening of tender.
8. Before tendering, the tenderer shall inspect the sites to fully acquaint himself about the condition regarding accessibility of site, nature and extent of ground working condition of site and locally including stacking of materials, installation of tools and plants (T & P) etc. conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the Institute in any circumstances.
9. If the contractor fails to commence the work as per Work Order, then the Earnest Money will be forfeited.
10. To acquaint themselves with the work, all the bidders are requested to visit the site by contacting the IWD Office on any working day (Monday to Friday) between 11:00 Hrs. to 16:00 Hrs. from 11.06.2026 To 25.06.2026 at RGIPT Jais Campus, Amethi or call on 9936112356.
11. RGIPT, Jais, Amethi reserve the right to accept or reject all or any bid/quotation without assigning any reason thereof.

# **GENERAL TERMS & CONDITIONS**

## **1) INTERPRETATION**

### **WORK OR WORKS:**

Shall mean all work or works define in schedule of quantities, specifications and such other work or works as the contractor may be entrusted with for carrying out under this contract.

### **INSTITUTE:**

Shall mean Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi.

### **ENGINEER:**

Shall mean the Engineer designated by the Institute to superintend and perform other duties as indicated in the contract.

### **CONTRACTOR:**

Shall mean the individual or firm or company, whether incorporated or not undertaking the work and shall include the legal personal representative or such individual or the persons composing such firms or company or the Successor of such firm or company and the permitted assignees of such individual or firm(s) or Company.

### **SITE:**

Shall mean the site of contract works including any buildings and erection thereon and any other land adjoining thereto (inclusive) as aforesaid allotted by the Institute or the Engineer-in-Charge for the contractors use.

## **2) ELIGIBILITY CRITERIA:**

To qualify in the Bid the firm should have the minimum eligibility criteria; the firm in this regard should submit the following documents-

- a) The bidder should be an Indian Registered Company under Companies Act 1956/ Proprietorship / Firm / Company of any of these. Copy of Certificate of Incorporation / Registration or any other relevant document, as applicable, should be submitted along with a copy of address proof Copy of constitution or legal status of the sole proprietorship / firm / company etc.
- b) Average Annual Financial Turnover during the last 3 years, ending 31<sup>st</sup> March 2026, should be at least Rs.3,26,000/- (Rupees Three Lakh Twenty-Six Thousand only).  
(Please submit Annual Report in **Annexure – 1**, as certified by Chartered Accountant (Balance Sheet and Profit & Loss Account) for the last 3 (three) financial year's i.e. From 2023-24, 2024-25 & 2025-26).
- c) The tenderers should have successfully completed similar work during last 7 (Seven) years ending on 31st May 2026 should be either of the following: -
  - i) Three similar completed works each of costing not less than the amount equal to 40 (forty) percent of the estimated cost i.e. Rs. 2.65 Lakhs; or
  - ii) Two similar completed works each of costing not less than the amount equal to 50 (fifty) percent of the estimated cost i.e. Rs. 3.30 Lakhs; or

iii) One similar completed work costing not less than the amount equal to 80 (eighty) percent of the estimated cost i.e. Rs. 5.25 Lakhs

The bidders are required to produce proof of fulfilling these conditions (along with **Annexure 3** duly filled in) while submitting tender.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum: calculated from the date of completion to the date of opening of technical bid.

This calculation shall be based on the completed days basis, (example: if a work is completed on 30.12.2018, and the date of opening of technical bid is 31.03.2020, then the enhancement shall be for 1 year and 91 days (1 year of 2019 + 1 day of December 2018 + 31 days of January 2020 + 29 days of February 2020 + 30 days of March 2020) and the applicable percentage enhancement shall be  $(7\% + 7\% \times 91 / 366)$ .

**Similar nature of works means that the bidder should have completed the civil works such as aluminium partition work, aluminium composite panel work, structural glazing work etc.**

**The bidder must have executed similar works as a contractor for Government Organizations/ PSUs/ Autonomous bodies.**

- d) The bid should be accompanied by EMD for bid security of the amount.
- e) Duly filed **Annexure – 2** (No Conviction Certificate).
- f) Copy of Income Tax Return Filed Acknowledgement for last 3 (three) financial year's i.e., from 2023-24, 2024-25 & 2025-26) should be enclosed.
- g) Copy of PAN Card.
- h) Copy of GSTIN registration certificate.
- i) Copy of Bank Account details
- j) Entire NIT duly signed & stamped by the bidder.**

### **3) PERCENTAGE RATE CONTRACT:**

i) The bidder should quote percentage above / below on the total amount of tender in percentage rate tender. If the tenderer does not quote any percentage above / below on the total amount of tender, the tender shall be treated as invalid and will not be considered as the lowest tender.

**In case any bidder encloses the price (financial) bid within technical bid, the same shall be rejected summarily.**

ii) In case the lowest tendered amount (estimated cost + amount worked on the basis of percentage above/below) of two or more contractors is same, such lowest contractors will be asked to submit sealed revised offer in the form of letter mentioning percentage above/below on estimated cost of tender including all sub sections/sub heads as the case may be, but the revised percentage quoted above/below on tendered cost or on each sub section/

sub head should not be higher than the percentage quoted at the time of submission of tender.

The lowest tender shall be decided on the basis of revised offers. In case any such contractor refuses to submit a revised offer, then it shall be treated as withdrawal of his tender before acceptance and 50% of earnest money shall be forfeited. If the revised tendered amount of two more contractors received in revised offer is again found to be equal, the lowest tender, among such contractors, shall be decided by draw of lots in the presence of Chairman, Institute Works Department (IWD), the lowest contractors those have quoted equal amount of their tenders. In case all the lowest contractors those have quoted the same tendered amount, refuse to submit revised offers, then tenders are to be recalled after forfeiting 50% of EMD of each contractor. Contractor(s), whose earnest money is forfeited because of non-submission of revised offer, shall not be allowed to participate in the re-tendering process of the work.

**4) PRICE VARIATION:**

No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.

**5) COMPLETION TIME:**

The total time for carrying out the work will be 30 days. The date of commencement shall be reckoned from the date of acceptance of award letter/work order. Time is the essence of the contract.

**6) EXTENSION OF TIME:**

If the contractor desires for extension of time in respect of completion of work, on the grounds of his having been unavoidably hindered in its execution or any other ground, he shall apply in writing to the Engineer (Civil), on account of which he desires extension, as aforesaid, and the Engineer (Civil) shall, in his opinion (which shall be final) reasonable grounds shown therefore, authorize such extension of time if any, which may in his opinion be necessary or proper.

**7) PERFORMANCE SECURITY:**

7.1 The contractor shall be required to deposit an amount equal to 5% of the contract value as performance security through FDR/E-Transfer/Demand Draft in favour of “Rajiv Gandhi Institute of Petroleum Technology” payable at “Jais” within 10 days from the date of issuance of Work Order.

7.2 Performance Security shall be released to the contractor without interest after completion of all contractual obligations of the work based on ‘Completion Certificate’ issued by the competent authority.

7.3 The performance security shall be valid for a period of 1 (One) year beyond the completion of the work including defect liability period. If required, the EMD can be converted into performance security after submission of written application and submission of balance amount.

7.4 In case of termination of contract, the performance security shall be forfeited.

## **8) DEFECTS LIABILITY PERIOD:**

The contractor shall be responsible for the rectification of defects in the works for a period of 1 (One) year from the date of taking over of the works by the RGIPT. Any defects discovered and brought to the notice of the contractor forthwith shall be attended to and rectified by him at his own cost and expense. In case the contractor fails to carry out these rectifications, the same may without prejudice to any other right or remedy available, be got rectified by RGIPT at the cost and expense of the contractor.

## **9) PAYMENT TERMS & CONDITIONS:**

9.1 RGIPT will not pay any mobilization advance for the work.

9.2 Payment will be paid on the basis of the actual work done, measured and approved by RGIPT upon satisfactory completion of the whole work.

- 10) LIQUIDATED DAMAGES:** In case of delay in completion of the work, the contractor shall pay liquidated damages an amount equal to 0.5% of the contract value per week of delay subject to a maximum of 10% of contract value.
- 11)** If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by RGIPT. If required, RGIPT can make its own analysis based on DSR document of CPWD or based on market rates for determining item rate.
- 12)** The quantities mentioned in the tender are approximate. The payment shall be made on the basis of actual work executed. Variation in the quantities, if any, shall not vitiate the contract.
- 13)** The contractor shall normally have to make his own arrangement for storage of materials and staying of labours. No request for accommodation of labours within the campus will be entertained under any circumstances. However, at request of contractor, a room shall be allotted for storing of materials, within the campus, depending upon the availability.
- 14)** Samples of all materials and other articles required for use on the work shall be got approved from Engineer-in-Charge, RGIPT before the starting of work.
- 15)** All material and article brought by the contractor to the site of work for use shall conform to the samples approved. Final decision to reject any material shall rest with the RGIPT.
- 16)** Makes of various materials to be used by contractor will be according to the list of preferred makes given. No other makes will be used by the contractor. In case any material/ product does not available in the market, alternate product as per decision and approval of Engineer-in-Charge shall be used.
- 17)** Contractor will arrange proper ladders and staging (for working at higher levels) at his own cost and will take all safety measures like safety belts, extra labour to hold ladders/staging etc. If it is observed that work is proceeding without adequate safety precautions, work may be stopped by Engineer-In-Charge and in such cases, contractor will be solely responsible for delay and its consequences thereof.

- 18) Detailed technical specification for aluminium partition work with respect to materials & workmanship and mode of measurements will be as per IS codes and CPWD specifications, unless mentioned otherwise.

**19) LABOUR LAWS:**

The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. RGIPT will not be a party at any stage in any of the disputes relating to the above. In case, RGIPT has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor's bills.

- 20) The contractor shall depute competent Engineer / Supervisor for day-to-day supervision, coordination, liaison and other works etc. The representative of the Contractor shall attend regular / required meetings to expedite the works and sort out difficulties, if any. The contractor is responsible for progress of works and for hurdles, if any, in the progress of works, attributable to the contractor.
- 21) Contractor will take due permission for entry of all his workmen in RGIPT. No unauthorized person will be allowed to work inside.
- 22) The contractor will provide for all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and Ward of all material till the system is taken over by RGIPT shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
- 23) During execution of work, the contractor should follow all standard norms of safety measures/precautions as per relevant IS codes and CPWD specifications to avoid accidents/damages to man, machines, and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work.
- 24) No material belonging to the contractor whether consumable or non-consumable should be brought inside the RGIPT campus without proper entry at the Main Gate nor any material should be taken out without proper gate pass issued by the authorized representatives of the RGIPT.
- 25) During execution of the work, contractor should dispose off waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.
- 26) RGIPT will provide free water and electricity during execution of work at one point. The contractor has to make his own arrangements for supplying power and water from that point onwards as per his requirements.

**27) FORCE MAJEURE:**

Conditions beyond control of either parties like war, hostility, acts of public enemy, civil

commotion, sabotage, serious loss or damage by fire, explosions, epidemics, strikes, lockouts or acts of God come under the legal concept of Force Majeure (FM). Delays in performance of contractual obligations under influence of FM conditions are condonable by the other party without any right to termination or damages, provided, notice of the happening of any such event is given by the affected party to the other within 7 (seven) days from the date of occurrence. Works under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. However, if such event continues for a period exceeding 90 days, either party may at its option terminate the contract by giving notice to the other party.

**28) ARBITRATION:**

All disputes or differences whatsoever arising among the parties under and/or in connection with and/or in respect of this tender shall be referred to and decided by a sole arbitrator, who shall be appointed by the Competent Authority, RGIPT. The arbitration shall be conducted in accordance with Arbitration and Conciliation Act of 1996, along with its relevant amendments and the venue of the arbitration shall be in RGIPT, Jais, Amethi. The proceedings of arbitration shall be in English language.

## SCOPE OF WORK

Scope of work will consist of Aluminium Composite Paneling (ACP), Double Glazed Glass & Brickwork dismantling work etc. at Ground Floor of RG Plaza building, which shall be carried out as per attached drawing and bill of quantities.

### LIST OF PREFERRED MAKES

- |  |  |
|--|--|
| <b>1. Aluminium Section:</b>                         | Hindalco, Jindal & Indian Aluminium Co.                                    |
| <b>2. Glass:</b>                                     | Saint Gobain, AIS, Modiguard, Guardian, Asahi                              |
| <b>3. Structural Steel:</b>                          | SAIL, TATA, RINL, JSW, Jindal Steel & Power Ltd., APL APOLLO,              |
| <b>4. Hydraulic Door Closer:</b>                     | Godrej, Ozone, Dorset, Dormakaba   |
| <b>5. Mortice Lock:</b>                              | Godrej, Ozone, Dorset, Dormakaba   |
| <b>6. Weather, Silicon Sealant:</b>                  | Dow Corning, Waker, Pidilite, GE   |
| <b>7. Structural Sealant:</b>                        | Wacker, Dow Corning, GE  |
| <b>8. Aluminium Composite Panel:</b>                 | Viva, Alucobond, Alstone, Aludecor, Alstrong, Eurobond, Alutech            |
| <b>9. Anchors:</b>                                   | Hilti, Fischer, Bosch, Wurth   |
| <b>10. Vitrified Tiles (Antiskid, Matt, Glazed):</b> | Kajaria, Somany, NITCO, Varmora, Orient Bell, RAK Ceramics                 |
| <b>9. Ordinary/ Portland Pozzolona Cement:</b>       | ACC, Ultratech, J.K Cement, Ambuja Cement, Birla, L&T, Prism, Shree Cement |

**Note:** Makes of miscellaneous raw material items to be used by the agency/ contractor for construction of aluminium partition work will be according to the list of above preferred make given. No other make will be used by the bidder. In case any material/ product is not available in the market, alternate product as per the decision and approval of Engineer-In-Charge of Rajiv Gandhi Institute of Petroleum Technology (RGIPT) shall be used by the bidder.

**Annexure- 1**

**AVERAGE ANNUAL FINANCIAL TURNOVER**

Turnover of the Bidder in last 3 years (Please submit CA certified copy of Annual Reports)

<b>Year</b>	<b>Annual Report Submitted (Yes / No)</b>	<b>Turnover in Rs. (Lakh)</b>	<b>Profit/ Loss</b>
2023-2024			
2024-2025			
2025-2026			
<b>Total</b>			
<b>Average</b>			

**NO CONVICTION CERTIFICATE**

(On company letterhead)

This is to certify that \_\_\_\_\_ (Name of the organization), having registered office at \_\_\_\_\_ (Address of the registered office) has never been blacklisted or restricted to apply for any such activities by any Central / State Government Department /Semi Government department/ PSU/ Autonomous bodies or Court of law anywhere in the country.

Yours faithfully,  
Signatures

Name of Contractor or Officer Authorised  
to sign the contract documents on behalf of  
Contractor

(Company stamp)

Date: .....

Place: .....

**DETAILS OF SIMILAR NATURE WORK**

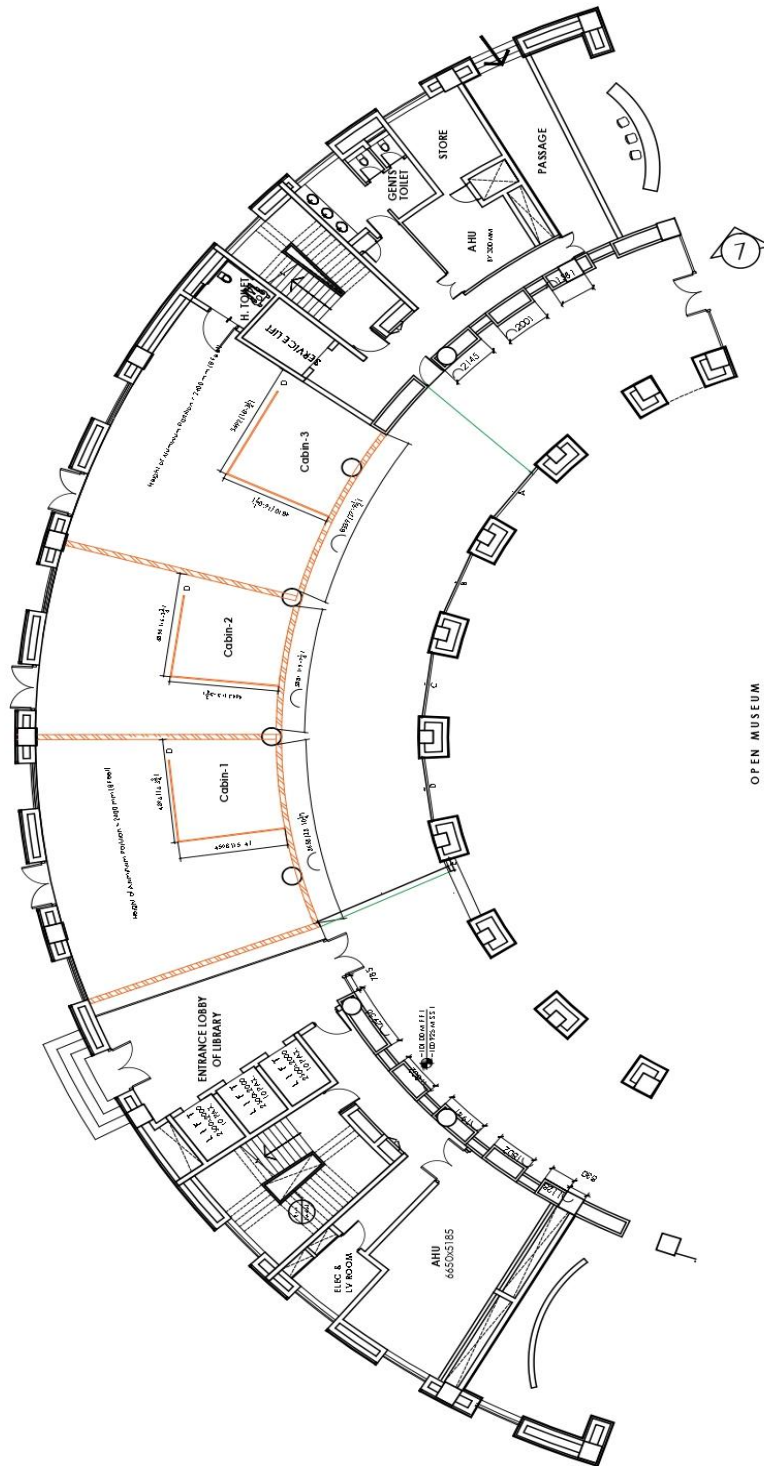
Details of painting work / order executed during last 7 years ending 31.05.2026 (Please submit copy of completion certificate from the client.

S. No.	Name of Work	Authority under whom the work has been executed	Agreement / acceptance letter reference with date of issue	Value of work as per agreement/ acceptance	Date of actual completion of work / extended date of completion	Value of the work completed	Supporting Document

## Check List

<b>Sl. No.</b>	<b>Particulars</b>	<b>Yes/No (Bidders to tick Yes/No)</b>
1	EMD of Rs. 20,000/-	Yes / No
2	PAN No, GSTIN No., Bank Account details	Yes / No
3	Copy of Income Tax Return Filed Acknowledgement	Yes / No
4	Copy of Annual Financial Turnover	Yes / No
5	Copy of Completion Certificate in support of work of similar nature last 7 years.	Yes / No
6	Copy of No Conviction Certificate	Yes / No
7	BOQ (with quoted rate and amount of every item)	Yes / No
8	Entire NIT, other paper duly signed & stamped	Yes / No

# DRAWING



OPEN MUSEUM  
100, BANGALU  
100075, AMETHI

**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY  
JAIS, AMETHI**

<b>Bill of Quantity (BoQ)</b>					
<b>S. No.</b>	<b>Description</b>	<b>Unit</b>	<b>Rate (Rs.)</b>	<b>Quantity</b>	<b>Amount (Rs.)</b>
	<b>Wood and P.V.C. Work</b>				
1	Providing and fixing aluminium die cast body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 35 kg and door width upto 700 mm), with necessary accessories and screws etc. complete.	each	1124.85	2.00	2249.70
2	"Providing and fixing aluminium handles, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete : 125mm"	each	66.25	4.00	265.00
3	Providing and fixing bright finished 100 mm mortice lock with 6 levers without pair of handles of approved quality for aluminum door , with necessary screws etc complete as per direction of Engineer-in-charge	each	850.05	2.00	1700.10
	<b>Steel Work</b>				
4	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete.	kg	133.70	504.74	67483.74
	<b>Flooring</b>				
5	"Providing and laying Vitrified tiles in floor in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS:15622, of approved brand & manufacturer, in all colours and shade, laid on 20 mm thick cement mortar 1:4 (1 cement: 4 coarse sand) jointing with grey cement slurry @3.3 kg/sqm including grouting the joints with white cement and matching pigments etc. The tiles must be cut with the zero chipping diamond cutter only . Laying of tiles will be done with the notch trowel,	sqm	1464.85	10.03	14692.45

	plier, wedge, clips of required thickness, leveling system and rubber mallet for placing the tiles gently and easily. Glazed Vitrified tiles Matt/Antiskid finish of size of Tile 600 x 600 mm"				
	<b>Dismantling and Demolishing</b>				
6	"Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge. In cement mortar"	cum	2060.20	18.68	38484.54
7	Dismantling steel work manually/ by mechanical means in built up sections without dismembering and stacking within 50 metres lead as per direction of Engineer-in-charge.	kg	3.85	600.00	2310.00
8	Dismantling aluminium/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable material and stacking of serviceable material with in 50 meters lead as directed by Engineer-in-charge.	sqm	56.35	70.40	3967.04
9	Demolishing R.C.C. work by mechanical means and stockpiling at designated locations and disposal of dismantled materials up to a lead of 1 kilometre, stacking serviceable and unserviceable material separately including cutting reinforcement bars.	cum	2818.90	1.18	3326.30
10	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	cum	263.95	19.86	5242.05
	<b>Aluminium Work</b>				
11	"Filling the gap in between aluminium frame & adjacent RCC/ Brick/Stone work by providing weather silicon sealant over backer rod of approved quality as per architectural drawings and direction of Engineer-in-charge complete. Upto 5 mm depth and 5 mm width"	metre	96.75	97.59	9441.83
	<b>Structural Glazing Aluminium Composite Panel</b>				

12	<p>"Providing and supplying aluminium extruded tubular and other aluminium sections as per the architectural drawings and approved shop drawings , the aluminium quality as per grade 6063 T5 or T6 as per BS 1474,including super durable powder coating of 60-80 microns conforming to AAMA 2604 of required colour and shade as approved by the Engineer-in-Charge. ( The item includes cost of material such as cleats, sleeves, screws etc. necessary for fabrication of extruded aluminium frame work. Nothing extra shall be paid on this account). The weight of aluminium extruded section shall be taken for purpose of payment."</p>	kg	414.30	475.46	196983.08
13	<p>"Providing, assembling and supplying vision glass panels (IGUs) comprising of hermetically-sealed 6-12- 6 mm insulated glass (double glazed) vision panel units of size and shape as required and specified, comprising of an outer heat strengthened float glass 6mm thick, of approved colour and shade with reflective soft coating on surface # 2 of approved colour and shade, an inner Heat strengthened clear float glass 6mm thick, spacer tube 12mm wide, dessicants, including primary seal and secondary seal (structural silicone sealant) etc. all complete for the required performances, as per the Architectural drawings, as per the approved shop drawings, as specified and as directed by the Engineer-in-Charge. The IGUs shall be assembled in the factory/ workshop of the glass processor. (Payment for fixing of IGU Panels in the curtain glazing is included in cost of item) For payment, only the actual area of glass on face # 1 of the glass panels (excluding the areas of the grooves and weather siliconesealant) provided and fixed in position, shall be measured in sqm. Coloured tinted float glass 6mm thick substrate with reflective soft coating on face # 2, + 12mm Airgap + 6mm Heat Strengthened clear Glass of approved make having properties</p>	sqm	3718.70	47.55	176824.19

	as visible Light transmittance (VLT) of 25 to 35 %, Light reflection internal 10 to 15%, light reflection external 10 to 20 %, shading coefficient (0.25- 0.28) and U value of 3.0 to 3.3 W/ m2 degree K etc. The properties of performance glass shall be decided by technical sanctioning authority as per the site requirement."				
	<b>Sub-total Amount (Sr. No. 1 to 13)</b>				<b>522970.02</b>
<b>A</b>	<b>Modified Estimated Cost after using correction factor on DSR 2023 on account of GST @ 0.973</b>				<b>508850.00</b>
	<b>Market Rate Items</b>				
14	Providing and fixing 4 mm thick aluminium composite panel in metallic/Wooden colour of approved shades made out of 4 mm thick aluminium composite panel material in panelling fixed in aluminum partition, doors and windows shutters with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge.	sqm	1883.00	75.03	141281.49
<b>B</b>	<b>Sub-total Amount (Sr. No. 14)</b>				141281.49
<b>C</b>	<b>Total Amount inclusive of GST @ 18% (Sr. No. A + B)</b>				<b>6,50,131.00</b>



**राजीव गांधी पेट्रोलियम प्रौद्योगिकी संस्थान, जायस, अमेठी-229304  
उत्तर प्रदेश, भारत**

**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY,  
JAIS, AMETHI– 229304  
UTTAR PRADESH, INDIA**

**e-TENDER NOTICE**

**For**

**“CIVIL WORK AT RGIPT JAIS CAMPUS”**

Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Jais, Amethi, Uttar Pradesh has been established through an Act of the Parliament by the Ministry of Petroleum and Natural Gas (MoPNG), Government of India in 2008.

The Institute has been accorded the eminence of being an Institution of National Importance on the lines of the IITs. The Institute is associating with leading International Universities/ Institutions specializing in Petroleum Technology and Energy.

The Institute invites online **percentage tender** on **Two Part Bid System** (Technical Bid & Financial Bid) for the **Civil Work at RGIPT Jais Campus**.

**PART – A : FINANCIAL BID**

**Percentage Rate BoQ**

**Tender Inviting Authority:** Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Jais, Amethi

**Name of Work:** Civil Work at RGIPT Jais Campus

**Contact No:** 9936112356

<b>Name of the Bidder/ Bidding Firm/Company:</b>						
<b><u>PRICE SCHEDULE</u></b>						
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)						
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs. P inclusive of GST	TOTAL AMOUNT inclusive of GST in Rs. P	TOTAL AMOUNT In Words (Excluding GST)
1	2	3	4	5	6	7
1	<b>Civil Work</b>					
1.01	Civil Work at RGIPT Jais Campus	1.0	Job	6,50,131.00	<b>6,50,131.00</b>	INR Six Lakh Fifty Thousand One Hundred & Thirty-One Only
<b>Total in Figures</b>					<b>6,50,131.00</b>	INR Six Lakh Fifty Thousand One Hundred & Thirty-One Only
<b>Quoted Rate in Figures</b>			<b>Select</b>		<b>0.00</b>	INR Zero Only

<b>Quoted Rate in Words</b>	<b>INR Zero Only</b>
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**Note: Bidder are requested not to fill any price in this sheet. Price should be filled in only financial bid. If the bidder fills to any price/rate in this sheet, then his bid will be rejected.**